



## Loans / Member Services Officers

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<b>Employer:</b>	Killarney Credit Union
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Loans / Member Services Officers
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• A relevant professional / financial services qualification, satisfying Minimum Competency Requirements e.g. QFA, APA (Loans).</li><li>• A minimum of three years underwriting experience in a Credit Union, Bank and /or other Financial Institution</li><li>• Experience of mortgage and commercial loans including analysis of accounts, cash flows</li></ul>
<b>Duties:</b>	<ul style="list-style-type: none"><li>• Meet with members to obtain information for loan applications and answer questions about the process</li><li>• Analyse applicant's financial status to determine feasibility of granting loans</li><li>• Obtain and compile copies of loan applicant's credit histories, financial statements and other financial information</li></ul>
<b>Hours:</b>	Full time
<b>How to Apply:</b>	Please forward CV and cover letter to: Michael Gavin, Operations Manager, Killarney Credit Union Ltd, Beech Road Killarney Co Kerry or email: <a href="mailto:m.gavin@killarneycu.ie">m.gavin@killarneycu.ie</a>
<b>Closing Date:</b>	24 <sup>th</sup> March 2017

## Spa Therapists

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<b>Location:</b>	Killarney
<b>Job Summary:</b>	Spa Therapists required for 5 star Killarney area Hotel & Spa
<b>Hours:</b>	Full & Part time positions available
<b>How to Apply:</b>	Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email <a href="mailto:jgriffin@skdp.net">jgriffin@skdp.net</a>

## Fitness Instructor

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<b>Location:</b>	Killarney
<b>Job Summary:</b>	Fitness Instructor
<b>Salary/Benefits:</b>	Excellent terms & conditions
<b>Hours:</b>	6 months fixed term contract
<b>How to Apply:</b>	Please apply with CV and cover letter to: PO Box No 3045, Killarney Advertiser, Unit 1C, Park Place, High Street, Killarney, Co Kerry

## Business Advisor

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**Employer:** Kerry County Council  
**Location:** Tralee  
**Job Summary:** Business Advisor  
**Hours:** Full time  
**Salary/Benefits:** €44,849 - €55,031 (Contract Position)  
**How to Apply:** Application forms and full particulars may be obtained by emailing hr@kerrycoco.ie or on the Kerry County Council website www.kerrycoco.ie or on the Local Government Jobs website www.localgovernmentjobs.ie. Tel: 066 718 3814  
**Closing Date:** 16<sup>th</sup> March 2017

## Legal Secretary

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**Location:** Tralee  
**Job Summary:** Legal Secretary for busy solicitor's practice  
**Requirements:**

- Experience in litigation and court procedures preferable
- Microsoft Word, Outlook and typing proficiency essential
- Excellent interpersonal skills and phone manner required
- Ability to work under pressure and to use initiative

**Hours:** Part time (3 - 4 days per week)  
**How to Apply:** To apply please forward CV and cover letter to traalesolicitor@gmail.com

## Office Operations Executive

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**Employer:** Red Chair Recruitment  
**Job Summary:** Office Operations Executive. Our client provides a high-end luxury product and is presently seeking an Office Operations Executive to join their expanding team.  
**Requirements:** Must have 5 years+ work experience in a similar environment  
**Duties:** Deal with Suppliers & Customers  
**Hours:** Full time  
**Salary/Benefits:** Competitive Salary (DOE)  
**How to Apply:** To apply for this position please forward your CV to: Zack Birdthistle (email: zack.birdthistle@redchairrecruitment.ie). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007  
**Closing Date:** 6<sup>th</sup> May 2017

## HR Administrator

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**Location:** Killarney  
**Job Summary:** HR Administrator  
**Salary/Benefits:** Excellent terms & conditions  
**Hours:** 6 months fixed term contract  
**How to Apply:** Please apply with CV and cover letter to: PO Box No 3046, Killarney Advertiser, Unit 1C, Park Place, High Street, Killarney, Co Kerry

### Senior Office Administrator (Sales office)

<b>Employer:</b>	Red Chair Recruitment
<b>Location:</b>	Tralee
<b>Job Summary:</b>	Senior Office Administrator (Sales office). Help look after all aspects of a very busy office in Tralee; dealing with sales,, accounts and customer services
<b>Requirements:</b>	5 years office experience
<b>Duties:</b>	Telephone, Accounts, banking, PA duties
<b>Hours:</b>	Full time
<b>Salary/Benefits:</b>	€30,000 per annum
<b>How to Apply:</b>	To apply for this position please forward your CV to: Fred McDonogh (email: fred@redchair.ie). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007
<b>Closing Date:</b>	4 <sup>th</sup> April 2017

### South Kerry Skillnet – Network Administrator

<b>Employer:</b>	South Kerry Skillnet (c/o South Kerry Development Partnership CLG)
<b>Location:</b>	Killorglin
<b>Job Summary:</b>	South Kerry Skillnet – Network Administrator will be responsible for all aspects of administration in relation to the network. This post will involve travel and access to a car (work related travel expenses will be reimbursed).
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Excellent computer skills, including experience in Word, Excel and Database applications essential</li> <li>• Previous administrative experience, including financial administration essential</li> <li>• Excellent time management skills and the ability to meet reporting deadlines</li> <li>• First class communication skills and the ability to work on own initiative</li> <li>• Access to a car and possession of a full clean driving licence</li> </ul>
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• First point of contact between South Kerry Skillnet, its members and the public</li> <li>• Maintenance of Skillnet data: contact details, participant information, details of training providers and training events</li> <li>• Responsible for the financial administration of the Skillnet</li> <li>• General administrative support to the manager and steering group of the Skillnet</li> </ul>
<b>Hours:</b>	Part time (19 hours per week. Fixed term until 31 <sup>st</sup> December 2017 with the possibility of annual renewal, subject to funding availability)
<b>Salary/Benefits:</b>	€12,200 - €13,336 (dependant on qualifications and experience)
<b>How to Apply:</b>	Please send CV and cover letter outlining your suitability for the role to: Mr. Noel Spillane – Chief Executive Officer, South Kerry Development Partnership CLG, West Main Street, Cahersiveen, Co Kerry. A full job description is available by contacting Sorcha Finnegan on 066 947 2724
<b>Closing Date:</b>	20 <sup>th</sup> March 2017

## Junior Quantity Surveyor or Civil Engineer

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- Location:** Tralee
- Job Summary:** Junior Quantity Surveyor or Civil Engineer for successful construction company based in Tralee
- Requirements:**
- Diploma or Degree
  - Experience ideally within a main contractor environment
  - Experience in building / fit-out and refurbishment an advantage
  - Strong numerical and IT skills
  - Strong decision making ability and ability to take direction from a Senior Quantity Surveyor
- Duties:**
- Preparing and analysing costings for tender and contract documents, including bills of quantities with the clients
  - Prepare cost analysis based on drawings, engineering estimates, materials required and labour involved
  - Liaising & negotiating with suppliers and subcontractors when evaluating tenders
  - Ongoing monitoring and keeping track of project progress within budget limits
  - Taking responsibility for the measurement and valuation of variations in the work during the contract, for agreement of interim payments and final accounts
  - Provide backup information such as measurements and support to Head Office in clearing payments and accounts. Ensuring all subcontractors are contractually compliant (eg. insurance details, retentions, etc.)
  - Assist in the updating and maintenance of various Company Registers in conjunction with the administration team (eg. Sub-Contractors Evaluation Form)
  - Attend meetings and contribute to company strategy and policy-making as required
  - Maintain good time management
  - Develop personal skills and capability through on-going training as provided by the company or elsewhere subject to company approval
- How to Apply:** Please apply with CV via email to: [bptimothy@tocaccountants.ie](mailto:bptimothy@tocaccountants.ie). Timothy & O'Connor Chartered Accountants, Quayside House, 1-2 Princes Street, Tralee, Co Kerry. Tel: 066 712 9579

## Junior Quantity Surveyor

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- Employer:** Red Chair Recruitment
- Location:** Tralee
- Job Summary:** Junior Quantity Surveyor
- Requirements:** 1-2 Years PQE
- Duties:** Estimating & Cost Planning – reporting directly to Senior quantity surveyor
- Hours:** Full time
- Salary/Benefits:** €25,000 – €35,000
- How to Apply:** To apply for this position please forward your CV to: Zack Birdthistle (email: [zack.birdthistle@redchairrecruitment.ie](mailto:zack.birdthistle@redchairrecruitment.ie)). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007
- Closing Date:** 6<sup>th</sup> May 2017

## Fit-Out Foreman

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<b>Employer:</b>	Red Chair Recruitment
<b>Location:</b>	Tralee
<b>Job Summary:</b>	Fit-Out Foreman
<b>Requirements:</b>	Hands-on, 5+ years' experience in finishing
<b>Duties:</b>	Manage sub-contractors to ensure any snags are revisited & completed to a high standard. Report to Site Manager.
<b>Hours:</b>	Full time
<b>Salary/Benefits:</b>	30,000 – 40,000
<b>How to Apply:</b>	To apply for this position please forward your CV to: Zack Birdthistle (email: <a href="mailto:zack.birdthistle@redchairrecruitment.ie">zack.birdthistle@redchairrecruitment.ie</a> ). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007
<b>Closing Date:</b>	6 <sup>th</sup> May 2017

## Childminder

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**Location:** Beaufort  
**Job Summary:** Childminder required to look after 4 children in children's own home in the Beaufort, Killarney area. Two pre-school and two younger children.  
**How to Apply:** Please apply with CV to mountainview999@gmail.com or contact 087 270 0099

## Contracted Training Officer ETB Grade VII

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**Employer:** Kerry Education & Training Board  
**Location:** Tralee  
**Job Summary:** Contracted Training Officer ETB Grade VII  
**Requirements:** Essential Requirements:

- Have the requisite knowledge, skills and competencies to carry out the role
- Capable and competent of fulfilling the role to a high standard
- Good general level of education
- Experience with Financial IT Systems, implementing financial policies and procedures
- Experience of Financial Processing
- Experience of maintaining Management Information Systems and records
- Experience in the administration or delivery of training programmes

Desirable Requirement:

- Working knowledge of Training Centre IT Systems - SAP, CSS, PLSS, FARR, TACS TAPS

**How to Apply:** To Apply please complete the application form(s) which can be downloaded from our website at: [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) and return via email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie). No CV's, only official application form will be accepted. Kerry Education & Training Board, Centrepont, John Joe Sheehy Road, Tralee, Co Kerry. Tel: 066 712 1488

**Closing Date:** 15<sup>th</sup> March 2017

## Head of School of Business, Computing & Humanities

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**Employer:** Institute of Technology Tralee  
**Location:** Tralee  
**Job Summary:** Head of School of Business, Computing & Humanities  
**How to Apply:** All applications must be made online at [www.ittralee.ie](http://www.ittralee.ie). Institute of Technology, Tralee, Co Kerry. Email: [humanresources@ittralee.ie](mailto:humanresources@ittralee.ie). Tel: 066 714 5613  
**Closing Date:** 15<sup>th</sup> March 2017

## Community Training Officer ETB Grade VII

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- Employer:** Kerry Education & Training Board  
**Location:** Tralee  
**Job Summary:** Community Training Officer ETB Grade VII  
**Requirements:** Essential Requirements:
- Have the requisite knowledge, skills and competencies to carry out the role
  - Capable and competent of fulfilling the role to a high standard
  - Good general level of education
  - Experience with Financial IT Systems, implementing financial policies and procedures
  - Experience of Financial Processing
  - Experience of maintaining Management Information Systems and records
  - Experience in the administration or delivery of training programmes
- Desirable Requirement:
- Working knowledge of Training Centre IT Systems - SAP, CSS, PLSS, FARR, TACS TAPS
- How to Apply:** To Apply please complete the application form(s) which can be downloaded from our website at: [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) and return via email only to jobs @ kerryetb.ie. No CV's, only official application form will be accepted. Kerry Education & Training Board, Centrepoint, John Joe Sheehy Road, Tralee, Co Kerry. Tel: 066 712 1488
- Closing Date:** 15<sup>th</sup> March 2017

## Careers Officer

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- Employer:** Institute of Technology Tralee  
**Location:** Tralee  
**Job Summary:** Careers Officer  
**How to Apply:** All applications must be made online at [www.ittralee.ie](http://www.ittralee.ie). Institute of Technology, Tralee, Co Kerry. Email: [humanresources@ittralee.ie](mailto:humanresources@ittralee.ie). Tel: 066 714 5613  
**Closing Date:** 15<sup>th</sup> March 2017

## Pre-School Teacher

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- Employer:** Bellview Woods Childcare  
**Location:** Killarney  
**Job Summary:** Pre-School Teacher  
**Requirements:**
- Minimum FETAC Level 5 in Childcare (Level 6 an advantage)
  - Experience in a crèche setting preferable
- Hours:** Part time (minimum 15 hours per week plus additional relief hours)  
**How to Apply:** Please apply with CV for the attention of Rosemary or Alison via email to: [bellviewwoods@bestcreche.ie](mailto:bellviewwoods@bestcreche.ie). Bellview Woods Childcare, Ballydowney, Killarney, Co Kerry. Tel: 064 663 6800



## Childcare Co-Ordinator

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<b>Employer:</b>	Castlemaine Family Resource Centre
<b>Location:</b>	Castlemaine
<b>Job Summary:</b>	Childcare Co-Ordinator. The Co-Ordinator will report and be accountable to the Voluntary Board of Management
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• BA – Early Childhood Studies / Early Childhood Care &amp; Education</li><li>• Minimum 5 years' in the Childcare field and at least 2 years' in a co-ordinator capacity</li><li>• Excellent leadership skills to lead and motivate the childcare team</li><li>• Strong communication, organisational and IT skills</li><li>• Flexible and reliable</li></ul>
<b>Duties:</b>	To ensure the effective daily management of the Childcare Service in accordance with the policies and procedures of the service, the Childcare (Pre School Services) regulations 2016, and any other relevant legislation, good practice requirements and be accountable to the Board of Directors
<b>Hours:</b>	Part time (19/20 hours per week minimum)
<b>Salary/Benefits:</b>	€27,210 - €31,833 (dependant on experience)
<b>How to Apply:</b>	Applications will only be accepted on the official application form. CVs will not be accepted. For an application form and job description please contact Liz Fenton on 066 976 7833 or email: <a href="mailto:mainevalley@hotmail.com">mainevalley@hotmail.com</a> . Maine Valley Family Centre, Castlemaine Community Centre, Castlemaine, Co Kerry
<b>Closing Date:</b>	22 <sup>nd</sup> March 2017

## Chef

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**Employer:** Connie K's  
**Location:** Rathmore  
**Job Summary:** Chef  
**Hours:** Full time – 5 days per week (No Nights)  
**How to Apply:** To apply please forward CV and cover letter to: connieksrathmore@gmail.com or call Jeff on 087 953 4944. Connie K's, The Square, Rathmore, Co Kerry. Tel: 064 775 0831

## Bar Staff

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**Employer:** Connie K's  
**Location:** Rathmore  
**Job Summary:** Bar Staff  
**Hours:** Full & Part time positions available  
**How to Apply:** To apply please forward CV and cover letter to: connieksrathmore@gmail.com or call Jeff on 087 953 4944. Connie K's, The Square, Rathmore, Co Kerry. Tel: 064 775 0831

## Kitchen Porter (Seasonal Position)

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**Employer:** Moriarty's - Heather Restaurant  
**Location:** Killarney  
**Job Summary:** Kitchen Porter (Seasonal Position)  
**How to Apply:** Please apply with CV and cover letter to sales@moriartys.ie or contact: 087 117 9010 for further information. Moriarty's - Heather Restaurant, Gap of Dunloe, Killarney, Co Kerry. Tel: 064 664 4144

## Sous Chef (Seasonal Position)

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**Employer:** Moriarty's - Heather Restaurant  
**Location:** Killarney  
**Job Summary:** Sous Chef (Seasonal Position)  
**How to Apply:** Please apply with CV and cover letter to sales@moriartys.ie or contact: 087 117 9010 for further information. Moriarty's - Heather Restaurant, Gap of Dunloe, Killarney, Co Kerry. Tel: 064 664 4144

## Pastry Chef (Seasonal Position)

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**Employer:** Moriarty's - Heather Restaurant  
**Location:** Killarney  
**Job Summary:** Pastry Chef (Seasonal Position)  
**How to Apply:** Please apply with CV and cover letter to sales@moriartys.ie or contact: 087 117 9010 for further information. Moriarty's - Heather Restaurant, Gap of Dunloe, Killarney, Co Kerry. Tel: 064 664 4144

### Waiting Staff (Seasonal Position)

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**Employer:** Moriarty's - Heather Restaurant  
**Location:** Killarney  
**Job Summary:** Waiting Staff (Seasonal Position)  
**How to Apply:** Please apply with CV and cover letter to sales@moriartys.ie or contact: 087 117 9010 for further information. Moriarty's - Heather Restaurant, Gap of Dunloe, Killarney, Co Kerry. Tel: 064 664 4144

### Bar Food Chef

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**Employer:** Castlerosse Hotel & Holiday Homes  
**Location:** Killarney  
**Job Summary:** Bar Food Chef  
**Requirements:** Fluent English required  
**Hours:** Full & Part time positions available  
**How to Apply:** Please submit your application in writing to: Mark Bowe - Castlerosse Hotel & Holiday Homes, Lower Lake, Killarney, Co Kerry or email: markbowe@castlerosse.ie. Tel: 064 663 1144

### Duty Manager

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**Employer:** Castlerosse Hotel & Holiday Homes  
**Location:** Killarney  
**Job Summary:** Duty Manager  
**Requirements:**

- Fluent English required
- Good communication skills
- Front Office experience desirable

**How to Apply:** Please submit your application in writing to: Mark Bowe - Castlerosse Hotel & Holiday Homes, Lower Lake, Killarney, Co Kerry or email: markbowe@castlerosse.ie. Tel: 064 663 1144

### Receptionist

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**Employer:** Brook Lodge Hotel  
**Location:** Killarney  
**Job Summary:** Receptionist  
**Requirements:** Experience required  
**How to Apply:** Please apply with CV to: info@brooklodgekillarney.com. Brook Lodge Hotel, Msgr. O'Flaherty Road, High Street, Killarney, Co Kerry. Tel: 064 663 1800

### Breakfast Chef

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**Employer:** Brook Lodge Hotel  
**Location:** Killarney  
**Job Summary:** Breakfast Chef  
**Requirements:** Experience required  
**How to Apply:** Please apply with CV to: info@brooklodgekillarney.com. Brook Lodge Hotel, Msgr. O'Flaherty Road, High Street, Killarney, Co Kerry. Tel: 064 663 1800

## Restaurant Supervisor

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**Employer:** Aghadoe Heights Hotel & Spa  
**Location:** Killarney  
**Job Summary:** Restaurant Supervisor  
**Requirements:** Must have experience in a similar role  
**How to Apply:** To apply please forward your full CV with letter of application to: [bbrennan@aghadoeheights.com](mailto:bbrennan@aghadoeheights.com) or by post to Aghadoe Heights Hotel & Spa, Lakes of Killarney, Co Kerry. Tel: 064 663 1766

## Senior Waiting Staff

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**Employer:** Aghadoe Heights Hotel & Spa  
**Location:** Killarney  
**Job Summary:** Senior Waiting Staff  
**Requirements:** Must have experience in a similar role  
**How to Apply:** To apply please forward your full CV with letter of application to: [bbrennan@aghadoeheights.com](mailto:bbrennan@aghadoeheights.com) or by post to Aghadoe Heights Hotel & Spa, Lakes of Killarney, Co Kerry. Tel: 064 663 1766

## Housekeeping Staff

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**Employer:** Killarney View House  
**Location:** Killarney  
**Job Summary:** Housekeeping Staff  
**Requirements:** Experience is desirable  
**Hours:** Full time  
**How to Apply:** Please apply with CV and cover letter to: [info@killarneyviewguesthouse.com](mailto:info@killarneyviewguesthouse.com). Killarney View House, Muckcross Road, Killarney, Co Kerry. Tel: 064 663 3122

## Restaurant Manager

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**Employer:** Aghadoe Heights Hotel & Spa  
**Location:** Killarney  
**Job Summary:** Restaurant Manager  
**Requirements:** Must have experience in a similar role  
**How to Apply:** To apply please forward your full CV with letter of application to: [bbrennan@aghadoeheights.com](mailto:bbrennan@aghadoeheights.com) or by post to Aghadoe Heights Hotel & Spa, Lakes of Killarney, Co Kerry. Tel: 064 663 1766

## Bar / Floor Staff

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**Employer:** Killarney Grand  
**Location:** Killarney  
**Job Summary:** Bar / Floor Staff  
**Requirements:**

- Willing to work late nights and weekends year round
- Fluent English

**How to Apply:** To apply please send CV to [killarneygrand@eircom.net](mailto:killarneygrand@eircom.net) or via post to: Killarney Grand, Main Street, Killarney, Co Kerry. Tel: 064 663 1159

### Restaurant Staff

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**Location:** Killarney  
**Job Summary:** Restaurant Staff required for 5 star Killarney area Hotel & Spa  
**Requirements:** Experience required  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

### Weekend Bar Staff

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**Location:** Killarney  
**Job Summary:** Weekend Bar Staff required for 5 star Killarney area Hotel & Spa  
**Hours:** Part time  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

### Weekend Banqueting Staff

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**Location:** Killarney  
**Job Summary:** Weekend Banqueting Staff required for 5 star Killarney area Hotel & Spa  
**Hours:** Part time  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

### Accommodation Assistants (for Public Areas)

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**Location:** Killarney  
**Job Summary:** Accommodation Assistants (for Public Areas) required for 5 star Killarney area Hotel & Spa  
**Hours:** Full & Part time positions available  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

### Accommodation Assistants (for Turn Down Service)

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**Location:** Killarney  
**Job Summary:** Accommodation Assistants (for Turn Down Service) required for 5 star Killarney area Hotel & Spa  
**Hours:** Part time (5 evenings per week)  
**How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

### Operations Manager

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**Employer:** Killarney Royal Hotel  
**Location:** Killarney  
**Job Summary:** Operations Manager  
**How to Apply:** Apply to: [sales@killarneyroyal.ie](mailto:sales@killarneyroyal.ie). Killarney Royal Hotel, College Street, Killarney, Co Kerry. Tel: 064 663 1853

### Café Sales Assistant

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**Location:** Mid-Kerry  
**Job Summary:** Café Sales Assistant  
**Requirements:** Driving to work is necessary due to location  
**Duties:** Jobs will include serving Teas / Coffees / Irish Coffees and food. Maintaining a clean service & prep area. Will be utilising a cash register & card machine  
**Hours:** Part time (5 days per week approx. 25-30 hrs per week. Morning starts at 08.30 am)  
**Salary/Benefits:** Salary negotiable  
**How to Apply:** Please send CV to Kathy Sheahan - Local Employment Service, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry

### Waiting Staff

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**Employer:** QC's Townhouse & Seafood Restaurant  
**Location:** Cahersiveen  
**Job Summary:** Waiting Staff  
**Requirements:** Experience Essential  
**Hours:** Full & Part time positions available (Seasonal. Immediate start)  
**How to Apply:** To apply please contact Kate on 087 677 9616 or email info@qcbar.com. QC's Townhouse & Seafood Restaurant, 3 Main St, Cahersiveen, Co. Kerry. Tel: 066 947 2244

### Receptionist

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**Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Job Summary:** Receptionist  
**Requirements:**

- Previous experience in a 4 or 5 star property
- Computer skills required, experience with Opera preferable
- Excellent Customer Care skills
- Fluent English
- Good communication skills and phone etiquette
- Ability to work in a busy environment

**How to Apply:** Applications in writing to: The Personnel Manager, The Killarney Park Hotel, Town Centre, Killarney, Co Kerry or application forms available at the hotel.  
**Closing Date:** 24<sup>th</sup> March 2017

### Chef de Partie

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**Employer:** QC's Townhouse & Seafood Restaurant  
**Location:** Cahersiveen  
**Job Summary:** Chef de Partie  
**Requirements:** Experience Essential  
**Hours:** Full time (Seasonal. Immediate start)  
**How to Apply:** To apply please contact Kate on 087 677 9616 or email info@qcbar.com. QC's Townhouse & Seafood Restaurant, 3 Main St, Cahersiveen, Co. Kerry. Tel: 066 947 2244

## Bar Personnel

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**Employer:** QC's Townhouse & Seafood Restaurant  
**Location:** Cahersiveen  
**Job Summary:** Bar Personnel  
**Requirements:** Experience Essential  
**Hours:** Full time (Seasonal. Immediate start)  
**How to Apply:** To apply please contact Kate on 087 677 9616 or email info@qcbar.com.  
QC's Townhouse & Seafood Restaurant, 3 Main St, Cahersiveen, Co. Kerry.  
Tel: 066 947 2244

## Food & Beverage Personnel

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**Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Job Summary:** Food & Beverage Personnel  
**Requirements:**

- Previous experience preferable
- Fluent English and excellent Customer Care skills
- Friendly personality and team player
- Good communication skills

**Hours:** Full & Part time positions available  
**How to Apply:** Applications in writing to: The Personnel Manager, The Killarney Park Hotel,  
Town Centre, Killarney, Co Kerry or application forms available at the hotel.  
**Closing Date:** 24<sup>th</sup> March 2017

## Accommodation Assistant / Turndown Assistant

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**Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Job Summary:** Accommodation Assistant / Turndown Assistant  
**Requirements:**

- Previous experience preferable
- Fluent English and good communication skills
- Excellent Customer Care skills
- Ability to work in a busy environment

**How to Apply:** Applications in writing to: The Personnel Manager, The Killarney Park Hotel,  
Town Centre, Killarney, Co Kerry or application forms available at the hotel.  
**Closing Date:** 24<sup>th</sup> March 2017

## Waiting Staff

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**Employer:** Holiday Inn  
**Location:** Killarney  
**Job Summary:** Waiting Staff  
**Requirements:**

- Relevant experience essential
- Fluent English

**Hours:** Full time  
**How to Apply:** Please apply with CV to: Misja Herfurt - Holiday Inn, Muckcross Road,  
Killarney, Co Kerry or via email to: mherfurt@holidayinnkillarney.com. Tel:  
064 663 3000

## Breakfast / Bar Chef

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- Employer:** The Killarney Park Hotel  
**Location:** Killarney  
**Job Summary:** Breakfast / Bar Chef  
**Requirements:**
- Would suit a recently Qualified Chef with previous Hotel experience
  - Fluent English and good communication skills
  - Good time keeper and morning person
  - Team player and driven by high standards
  - Creativity and passion for food
- How to Apply:** Applications in writing to: The Personnel Manager, The Killarney Park Hotel, Town Centre, Killarney, Co Kerry or application forms available at the hotel.
- Closing Date:** 24<sup>th</sup> March 2017

## Food & Beverage Assistants

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- Employer:** Killeen House Hotel & Rozzers Restaurant  
**Location:** Killarney  
**Job Summary:** Food & Beverage Assistants  
**Requirements:**
- Minimum 3 years' experience
  - Fluent English essential
- How to Apply:** Please apply with CV and cover letter to Geraldine Rosney - Killeen House Hotel, Aghadoe, Killarney, Co Kerry or email: [charming@indigo.ie](mailto:charming@indigo.ie). Tel: 064 663 1711

## Sous Chef / Chef de Partie

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- Employer:** Killeen House Hotel & Rozzers Restaurant  
**Location:** Killarney  
**Job Summary:** Sous Chef / Chef de Partie  
**Requirements:**
- Experience in a similar role
  - Fluent English essential
- How to Apply:** Please apply with CV and cover letter to Geraldine Rosney - Killeen House Hotel, Aghadoe, Killarney, Co Kerry or email: [charming@indigo.ie](mailto:charming@indigo.ie). Tel: 064 663 1711

## Pastry Chef

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- Employer:** Killeen House Hotel & Rozzers Restaurant  
**Location:** Killarney  
**Job Summary:** Pastry Chef  
**Requirements:**
- Minimum 3 years' experience
  - Fluent English essential
- Hours:** Full & Part time positions available  
**How to Apply:** Please apply with CV and cover letter to Geraldine Rosney - Killeen House Hotel, Aghadoe, Killarney, Co Kerry or email: [charming@indigo.ie](mailto:charming@indigo.ie). Tel: 064 663 1711



## Commis Chef

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**Employer:** Killeen House Hotel & Rozzers Restaurant  
**Location:** Killarney  
**Job Summary:** Commis Chef  
**Requirements:**

- Ideal for Junior Chef wishing to gain experience
- Fluent English essential

**How to Apply:** Please apply with CV and cover letter to Geraldine Rosney - Killeen House Hotel, Aghadoe, Killarney, Co Kerry or email: [charming@indigo.ie](mailto:charming@indigo.ie). Tel: 064 663 1711

## Breakfast Chef

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**Employer:** Earls Court House Hotel  
**Location:** Killarney  
**Job Summary:** Breakfast Chef  
**Hours:** Full & Part time positions  
**How to Apply:** To apply please send a CV or call into the hotel to fill an application form. Earls Court House Hotel, Woodlawn Road, Killarney, Co Kerry or email: [info@killarney-earlscourt.ie](mailto:info@killarney-earlscourt.ie). Tel: 064 663 4009

## Food & Beverage Assistants

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**Employer:** Earls Court House Hotel  
**Location:** Killarney  
**Job Summary:** Food & Beverage Assistants  
**Hours:** Full & Part time positions  
**How to Apply:** To apply please send a CV or call into the hotel to fill an application form. Earls Court House Hotel, Woodlawn Road, Killarney, Co Kerry or email: [info@killarney-earlscourt.ie](mailto:info@killarney-earlscourt.ie). Tel: 064 663 4009

## Food & Beverage Assistants

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**Employer:** Killarney Court Hotel  
**Location:** Killarney  
**Job Summary:** Food & Beverage Assistants  
**Requirements:** Minimum 2 years' relevant experience  
**Hours:** Full & Part time positions possible  
**How to Apply:** Apply with CV by email to: [manager@killarneycourthotel.com](mailto:manager@killarneycourthotel.com) or by post to: Mr. Stephen Dermody, General Manager, Killarney Court Hotel, Tralee Road, Killarney, Co Kerry. Tel: 064 663 7070

## Restaurant Staff

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**Employer:** Killarney Court Hotel  
**Location:** Killarney  
**Job Summary:** Restaurant Staff  
**Requirements:** Minimum 2 years' relevant experience  
**Hours:** Full & Part time positions possible  
**How to Apply:** Apply with CV by email to: [manager@killarneycourthotel.com](mailto:manager@killarneycourthotel.com) or by post to: Mr. Stephen Dermody, General Manager, Killarney Court Hotel, Tralee Road, Killarney, Co Kerry. Tel: 064 663 7070

## Commis Chef

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**Employer:** Killarney Court Hotel  
**Location:** Killarney  
**Job Summary:** Commis Chef  
**Requirements:** Minimum 1 years' relevant experience  
**Hours:** Full & Part time positions possible  
**How to Apply:** Apply with CV by email to: [manager@killarneycourthotel.com](mailto:manager@killarneycourthotel.com) or by post to: Mr. Stephen Dermody, General Manager, Killarney Court Hotel, Tralee Road, Killarney, Co Kerry. Tel: 064 663 7070

## Commis Chef

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**Employer:** Holiday Inn  
**Location:** Killarney  
**Job Summary:** Commis Chef  
**Requirements:**

- Relevant experience essential
- Fluent English

**Hours:** Full time  
**How to Apply:** Please apply with CV to: Misja Herfurt - Holiday Inn, Muckcross Road, Killarney, Co Kerry or via email to: [mherfurt@holidayinnkillarney.com](mailto:mherfurt@holidayinnkillarney.com). Tel: 064 663 3000

## Head Chef

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**Employer:** QC's Townhouse & Seafood Restaurant  
**Location:** Cahersiveen  
**Job Summary:** Head Chef  
**Requirements:**

- Experience essential
- The successful applicant must be a talented and hands of chef that is passionate about food
- Experience in kitchen management, knowledgeable of Food Hygiene Legislation, and enjoys working in a team
- May suit a Senior Chef de Partie / Sous Chef aspiring to become Head Chef

**Hours:** Full time  
**How to Apply:** To apply please contact Kate on 087 677 9616 or email [info@qcbar.com](mailto:info@qcbar.com). QC's Townhouse & Seafood Restaurant, 3 Main St, Cahersiveen, Co. Kerry. Tel: 066 947 2244

## Application Support Specialist

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**Location:** Kerry

**Job Summary:** Application Support Specialist

- Requirements:**
- Strong analytical and technical skills
  - Good attention to detail
  - Flexible and well organised
  - Conscientious and self-motivated
  - Able to work both independently and as a team member
  - Capable of working with minimal direction
  - Good communication skills
  - Shows initiative in all work related circumstances
  - Outcome oriented and capable of meeting deadlines
  - Adaptable to changing work demands

- Duties:**
- Manage and monitor the performance metrics as defined in contract SLAs
  - Ensure that support SLAs are met the target achievement is set at 100%
  - Provide application services to internal and external stakeholders and others where required
  - Build, maintain and execute various applications, programs and interfaces
  - Administer user security and menu classifications
  - Develop ad hoc and custom reports as required
  - Implement and/or enhance system programs and processes for improved efficiencies
  - Perform quality assurance activities to ensure data and processes meet expectations
  - Utilize commercial experience with J2EE application support and problem solving
  - Accountable for periodic testing and support of Web Environments with respect to High
  - Responsible for the deployment and configuration of enterprise applications
  - Be the first point of contact for urgent application issues
  - Responsible for the troubleshooting of production applications by capturing logs, analysing and escalation where necessary to development staff in Melbourne
  - Responsible for the WebSphere patch management
  - Responsible for creating new production environments and conducting User Acceptance Testing
  - Responsible for the maintenance and updating of support documentation
  - Provide 24/7 production support on a rotation basis
  - Must be architecturally orientated with regards to support
  - Maintains security and DB patches with best planning

**Hours:** Full time

**Salary/Benefits:** Excellent Salary applies for this important position

**How to Apply:** Please apply with CV via email to: [bptimothy@tocaccountants.ie](mailto:bptimothy@tocaccountants.ie). Timothy & O'Connor Chartered Accountants, Quayside House, 1-2 Princes Street, Tralee, Co Kerry. Tel: 066 712 9579

## Helpdesk Support Analyst

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<b>Employer:</b>	Red Chair Recruitment
<b>Location:</b>	Tralee
<b>Job Summary:</b>	Helpdesk Support Analyst
<b>Requirements:</b>	A minimum of 3+ years' experience within a similar supervisory role.
<b>Duties:</b>	This role will consist of guiding individuals within a large team of highly skilled support agents, you must identify training needs for the members of your team and performing the training required.
<b>Hours:</b>	Full time
<b>Salary/Benefits:</b>	Competitive Salary Package (DOE)
<b>How to Apply:</b>	To apply for this position please forward your CV to: Zack Birdthistle (email: zack.birdthistle@redchairrecruitment.ie). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007
<b>Closing Date:</b>	6 <sup>th</sup> May 2017

## IT Support Engineer

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<b>Employer:</b>	Red Chair Recruitment
<b>Location:</b>	Tralee
<b>Job Summary:</b>	IT Support Engineer. This is an entry level IT job with training provided
<b>Requirements:</b>	Computer Qualification a must – Windows applications
<b>Duties:</b>	Daily technical support and hardware duties
<b>Hours:</b>	Full time
<b>Salary/Benefits:</b>	€9.75 per hour
<b>How to Apply:</b>	To apply for this position please forward your CV to: Fred McDonogh (email: fred@redchair.ie). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007

## Staff Nurses

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- Employer:** Saint John of God Community Services Ltd  
**Location:** Tralee  
**Job Summary:** Staff Nurses  
**Requirements:**
- RNMH / RNID qualifications or other suitable nursing qualifications and be a Staff Nurse on the current register as maintained by Bord Altranais
  - Previous relevant experience of supporting people with an intellectual disability an advantage
  - Excellent communication (both verbal and written), organisational skills, flexibility and commitment
  - Full clean driver's licence for manual vehicles is essential, D licence an advantage
- Hours:** Full time  
**How to Apply:** To apply please forward cover letter and CV (including written explanation for any gaps in employment) to: Human Resources Department, Saint John of God Kerry Services, Monavalley Industrial Estate, Tralee, Co Kerry or email: [sjogkerry.recruitment@sjog.ie](mailto:sjogkerry.recruitment@sjog.ie)  
**Closing Date:** 17<sup>th</sup> March 2017

## Social Care Workers

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- Employer:** Saint John of God Community Services Ltd  
**Location:** Tralee  
**Job Summary:** Social Care Workers  
**Requirements:**
- Diploma in Social Care / Diploma in Applied Social Studies / Social Care
  - Experience working with individuals with an Intellectual Disability an advantage
  - Flexible and excellent communication skills
  - Initiative, motivation and enthusiasm
  - Commitment to the development and delivery of a person centred programme
  - Experience of supporting people presenting with challenging behaviour
  - Full clean drivers licence suitable for manual vehicles, D licence an advantage
- Hours:** Full time  
**How to Apply:** To apply please forward cover letter and CV (including written explanation for any gaps in employment) to: Human Resources Department, Saint John of God Kerry Services, Monavalley Industrial Estate, Tralee, Co Kerry or email: [sjogkerry.recruitment@sjog.ie](mailto:sjogkerry.recruitment@sjog.ie)  
**Closing Date:** 17<sup>th</sup> March 2017

## Care Assistants

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**Employer:** Saint John of God Community Services Ltd  
**Location:** Tralee  
**Job Summary:** Care Assistants  
**Requirements:**

- Certificate in Healthcare Support at FETAC Level 5
- Previous relevant experience of working with people with intellectual disability an advantage
- Excellent communication (both verbal and written), organisational skills, flexibility and commitment
- Full clean drivers licence suitable for manual vehicles

**Hours:** Full time  
**How to Apply:** To apply please forward cover letter and CV (including written explanation for any gaps in employment) to: Human Resources Department, Saint John of God Kerry Services, Monavalley Industrial Estate, Tralee, Co Kerry or email: [sjogkerry.recruitment@sjog.ie](mailto:sjogkerry.recruitment@sjog.ie)  
**Closing Date:** 17<sup>th</sup> March 2017

## Practice Nurse

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**Employer:** The Scotia Clinic  
**Location:** Tralee  
**Job Summary:** Practice Nurse  
**Requirements:**

- Experience in Women's Health
- Midwifery experience desirable (but not essential)

**Hours:** Part time  
**How to Apply:** Please forward your CV by post to: Niamh Quirke, The Scotia Clinic, Manor West, Tralee, Co Kerry or by email to [niamhquirke@scotiaclinic.ie](mailto:niamhquirke@scotiaclinic.ie). Tel: 066 718 1100  
**Closing Date:** 16<sup>th</sup> March 2017

## Healthcare Assistant

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**Employer:** Bon Secours Health System  
**Location:** Tralee  
**Job Summary:** Healthcare Assistant  
**Requirements:**

- FETAC Level 5 Healthcare Assistant qualification
- Excellent communication and interpersonal skills
- Ability to work on own initiative and as part of a team
- Excellent Patient Care skills
- Minimum 1 years' previous Healthcare work experience

**Hours:** Part time (Fixed Term Position)  
**How to Apply:** Informal enquiries to: Mary O'Rourke, Nursing Office. To apply please forward cover letter and current CV to [bnugent@bonsecours.ie](mailto:bnugent@bonsecours.ie). Bon Secours Hospital, Strand Street, Tralee, Co Kerry. Tel: 066 714 9800  
**Closing Date:** 14<sup>th</sup> March 2017

## Multi-Task Attendant

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<b>Employer:</b>	Bon Secours Health System
<b>Location:</b>	Tralee
<b>Job Summary:</b>	Multi-Task Attendant
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• Excellent communication and interpersonal skills</li><li>• Ability to work on own initiative and as part of a team</li><li>• FETAC Leve 5 Healthcare Assistant qualification desirable (but not essential)</li><li>• Flexibility is essential for this post</li></ul>
<b>Duties:</b>	The successful candidate will be required to work in various departments throughout the Hospital
<b>Hours:</b>	Part time
<b>How to Apply:</b>	To apply please forward cover letter and current CV to <a href="mailto:bnugent@bonsecours.ie">bnugent@bonsecours.ie</a> . Bon Secours Hospital, Strand Street, Tralee, Co Kerry. Tel: 066 714 9800
<b>Closing Date:</b>	14 <sup>th</sup> March 2017

## Project Worker (Adult Health & Social Care)

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<b>Employer:</b>	Studio III Clinical Services
<b>Location:</b>	Valentia Island
<b>Job Summary:</b>	Project Worker (Adult Health & Social Care). Part time project worker needed for an exciting and ground breaking project supporting a young person with autism living in his own house. The young person supported appreciates team members who are honest, consistent, careful planners, good listeners and have a sense of humour, inspiration and fun.
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• Minimum 6 months experience of working within a social or health care setting</li><li>• Experience of working with behaviours that can challenge and an understanding of the psychological health challenges faced by people with autism spectrum conditions</li><li>• A knowledge of autistic spectrum condition is desirable</li><li>• Enthusiasm to work on the cutting edge of “Good Life / support for living” services</li><li>• A special skill they can bring to the project e.g. cooking, knowledge of film, X-Box</li><li>• The ability to be flexible and innovative in their working practice</li><li>• Some experience of lone and team working</li><li>• A clean driving license is essential</li></ul>
<b>Hours:</b>	Part time (18 hours and 27 hours per week – flexible shift pattern)
<b>Salary/Benefits:</b>	Full time salary - €25,000 per annum (pro rata for part-time roles)
<b>How to Apply:</b>	All applications must be made electronically by CV with a covering letter including two references to Paula Duff at <a href="mailto:paulad@kerry.studio3.org">paulad@kerry.studio3.org</a> . For further information and a full job description please contact Myra at <a href="mailto:myraw@studio3.org">myraw@studio3.org</a> . A full job description may be obtained prior to interview. Interviews will be held on Valentia Island
<b>Closing Date:</b>	31 <sup>st</sup> March 2017

## Staff Nurse

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<b>Employer:</b>	Bon Secours Health System
<b>Location:</b>	Tralee
<b>Job Summary:</b>	Staff Nurse
<b>Requirements:</b>	<ul style="list-style-type: none"><li>• Registered with Nursing and Midwifery Board of Ireland (NMBI)</li><li>• Minimum 1 years' experience in an Acute Care setting</li><li>• Excellent communication and interpersonal skills</li><li>• IT skills</li></ul>
<b>Hours:</b>	Part time
<b>How to Apply:</b>	Informal enquiries to: Marie Prendergast, Day Ward. To apply please forward cover letter and current CV to bnugent@bonsecours.ie. Bon Secours Hospital, Strand Street, Tralee, Co Kerry. Tel: 066 714 9800
<b>Closing Date:</b>	14 <sup>th</sup> March 2017

## Production, Engineering & Science

### Hotel Maintenance Technician

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<b>Employer:</b>	Red Chair Recruitment
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Hotel Maintenance Technician
<b>Requirements:</b>	4+ Years' Experience
<b>Duties:</b>	Offer maintenance and repairs to public areas, guestrooms and administrators office buildings. Guarantee that projects are all promptly accomplished and in line with appropriate specifications.
<b>Hours:</b>	Full time
<b>Salary/Benefits:</b>	Competitive Salary (DOE)
<b>How to Apply:</b>	To apply for this position please forward your CV to: Zack Birdthistle (email: zack.birdthistle@redchairrecruitment.ie). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007
<b>Closing Date:</b>	6 <sup>th</sup> May 2017



## Counter Manager (with Benefit Cosmetics)

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<b>Employer:</b>	CH Tralee
<b>Location:</b>	Tralee
<b>Job Summary:</b>	Counter Manager (with Benefit Cosmetics)
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Self motivated individual</li> <li>• Enthusiastic and with exceptional communication skills</li> <li>• Proven track record with achieving targets</li> <li>• Ability to work in a fast paced environment</li> <li>• Strong attention to detail</li> <li>• Excellent Grooming Standards</li> <li>• Ability to work to deadlines</li> <li>• Ability to perform makeovers on clients</li> </ul>
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• Manage one of our key accounts</li> <li>• Deliver on set targets</li> <li>• Manage the training and motivation of your team ensuring all company standards are met</li> <li>• Deliver excellent customer service at all times, perform makeovers, have excellent product knowledge and the ability to make recommendations to customers</li> <li>• Ability to work with social media platforms to promote all that is new on the Benefit Cosmetics counter</li> </ul>
<b>Hours:</b>	Full time
<b>How to Apply:</b>	Please apply with CV and cover letter referencing the position you are applying for to: careers@chchemists.com or via post to: Tina Enright, C.H. Chemists, 31 The Mall, Tralee, Co Kerry. Tel: 066 712 1331
<b>Closing Date:</b>	24 <sup>th</sup> March 2017

## Deli Manager

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<b>Employer:</b>	Red Chair Recruitment
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Deli Manager. Manage & Supervise employees in The Deli Section of the Store
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Minimum of 3 years' experience in a similar role</li> <li>• Relevant Food Hygiene training and Certificates</li> <li>• Excellent communication, organisational skills;</li> <li>• Strong Management and Interpersonal Skills</li> </ul>
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• Supervise employees in various duties such as cooking, serving, packaging, and operating counters.</li> <li>• Interact politely with clients while solving problems related to sales, dissatisfied service and issues regarding store operation.</li> </ul>
<b>Hours:</b>	Full time
<b>Salary/Benefits:</b>	Competitive Salary & Benefits
<b>How to Apply:</b>	To apply for this position please forward your CV to: Richard Carey (email: richard@redchair.ie). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007
<b>Closing Date:</b>	31 <sup>st</sup> March 2017

## Beauty Adviser (with Benefit Cosmetics)

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<b>Employer:</b>	CH Tralee
<b>Location:</b>	Tralee
<b>Job Summary:</b>	Beauty Adviser (with Benefit Cosmetics)
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Self motivated and enthusiastic individual</li> <li>• Proven retail sales ability, customer service and capacity for hard work</li> <li>• Ability to work in a fast paced environment</li> <li>• Excellent Grooming Standards</li> <li>• Ability to work to flexible store hours</li> <li>• Ability to perform makeovers on clients</li> </ul>
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• Meet targets set out</li> <li>• Deliver excellent customer service at all times, perform makeovers, have excellent product knowledge and ability to make recommendations to customers</li> <li>• Maintain a safe and hygienic work area and adhere to all rules</li> <li>• Ability to work with social media platforms to promote all that is new on the Benefit Cosmetics brand</li> </ul>
<b>Hours:</b>	Part time (24 hours per week)
<b>How to Apply:</b>	Please apply with CV and cover letter referencing the position you are applying for to: careers@chchemists.com or via post to: Tina Enright, C.H. Chemists, 31 The Mall, Tralee, Co Kerry. Tel: 066 712 1331
<b>Closing Date:</b>	24 <sup>th</sup> March 2017

## Deli Assistant

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<b>Employer:</b>	Red Chair Recruitment
<b>Location:</b>	Glenbeigh
<b>Job Summary:</b>	Deli Assistant. Assist in the running of the deli, preparing food, maintaining clean deli, serving customers
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Strong attention to detail, ability to multi-task</li> <li>• Excellent customer service</li> <li>• Excellent communication, organisational skills</li> <li>• Experience an advantage but not essential.</li> <li>• A good command of English is required</li> <li>• Applicants must be available to work weekdays, evenings and weekends</li> </ul>
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• Baking and serving hot food</li> <li>• Preparing cold counter</li> <li>• Serving customers</li> </ul>
<b>Hours:</b>	part time / full time
<b>Salary/Benefits:</b>	Competitive Salary & Benefits
<b>How to Apply:</b>	To apply for this position please forward your CV to: Richard Carey (email: richard@redchair.ie). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007
<b>Closing Date:</b>	31 <sup>st</sup> March 2017

## Deli Manager

---

<b>Employer:</b>	Red Chair Recruitment
<b>Location:</b>	Glenbeigh
<b>Job Summary:</b>	Deli Manager. Manage & Supervise employees in The Deli Section of the Store
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Minimum of 3 years' experience in a similar role</li> <li>• Relevant Food Hygiene training and Certificates</li> <li>• Excellent communication, organisational skills</li> <li>• Strong Management and Interpersonal Skills</li> </ul>
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• Supervise employees in various duties such as cooking, serving, packaging, and operating counters</li> <li>• Interact politely with clients while solving problems related to sales, dissatisfied service and issues regarding store operation</li> </ul>
<b>Hours:</b>	Full time
<b>Salary/Benefits:</b>	Competitive Salary & Benefits
<b>How to Apply:</b>	To apply for this position please forward your CV to: Richard Carey (email: richard@redchair.ie). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007
<b>Closing Date:</b>	31 <sup>st</sup> March 2017

## Deli Assistant

---

<b>Employer:</b>	Red Chair Recruitment
<b>Location:</b>	Killarney
<b>Job Summary:</b>	Deli Assistant. Assist in the running of the deli, preparing food, maintaining clean deli, serving customers
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Strong attention to detail, ability to multi-task</li> <li>• Excellent customer service</li> <li>• Excellent communication, organisational skills</li> <li>• Experience an advantage but not essential.</li> <li>• A good command of English is required</li> <li>• Applicants must be available to work weekdays, evenings and weekends</li> </ul>
<b>Duties:</b>	<ul style="list-style-type: none"> <li>• Baking and serving hot food</li> <li>• Preparing cold counter</li> <li>• Serving customers</li> </ul>
<b>Hours:</b>	part time / full time
<b>Salary/Benefits:</b>	Competitive Salary & Benefits
<b>How to Apply:</b>	To apply for this position please forward your CV to: Richard Carey (email: richard@redchair.ie). Red Chair Recruitment, Recruitment House, 91 New Street, Killarney, Co Kerry. Tel: 064 662 2007
<b>Closing Date:</b>	31 <sup>st</sup> March 2017

## Food Production Operative

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- Location:** Mid Kerry
- Job Summary:** Food Production Operative based in mid Kerry with an immediate start. This position is required to effectively and efficiently perform daily work tasks in food manufacturing to the highest level of hygiene, food safety and health and safety standards, meeting all targets and reporting all issues. The role involves the employee being an integral part of a team, working together and meeting production plans
- Requirements:**
- No qualifications needed but previous food handling experience is desirable
  - Strong work ethic
  - Enjoy responsibility
  - Process orientated
  - Pay high-level of attention to detail
  - Career focused
  - Must have good standard English
- Duties:**
- Handling ingredients and processing
  - Packaging and labelling
  - Accepting deliveries
  - Dispatching orders
  - Recording and reporting
  - Working in the fast paced environment on the production line with food
  - Hitting manufacturing targets
  - Maintaining very high hygiene standards
- Hours:** Full time (39 hours per week with overtime payment)
- How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## Driver (8 wheel Tipper Lorry)

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- Job Summary:** Driver (8 wheel Tipper Lorry)
- How to Apply:** To apply please contact John on 087 249 1422 or at email: [jpsugrue@gmail.com](mailto:jpsugrue@gmail.com)

## General Operative

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- Location:** Farranfore
- Job Summary:** General Operative
- Requirements:**
- Strong work ethic
  - Process orientated
  - Pay high-level of attention to detail
  - Must have good standard English
  - Driving License an advantage
  - First Aid Training an advantage
  - Manual Handling an advantage
  - Hard worker, reliable, flexible and honest
  - Must be able to work on own initiative
- Duties:**
- Handling heavy goods
  - Keeping account of stock
  - Dealing with customers
  - Moving containers of goods between departments
- Hours:** Part time (20-30 hours per week. Fixed Working Days. April – October Inclusive)
- How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## Rubber Duck Driver

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- Location:** Tarbert
- Job Summary:** Rubber Duck Driver. The role will entail laying ducting into a windfarm. Long term prospects available
- Requirements:**
- Strong work ethic
  - Pay high-level of attention to detail
  - Must have good standard English
  - Hard worker, reliable, flexible and honest
  - Relevant experience and driving licence/ticket
  - Up to date Safe Pass. Manual Handling and CSCS Ticket
- How to Apply:** Please send CV to Joanne Griffin, South Kerry Development Partnership, Library Place, Killorglin, Co. Kerry or email [jgriffin@skdp.net](mailto:jgriffin@skdp.net)

## Driver

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- Employer:** DPD Ireland
- Location:** Tralee
- Job Summary:** Driver
- Requirements:**
- Full drivers licence
  - Previous experience required
  - Over 25
- Hours:** Part time
- How to Apply:** To apply please email CV to: [ken.rice@dpd.ie](mailto:ken.rice@dpd.ie). DPD - Depot 22, Monavalley Business Park, Tralee, Co Kerry. Tel: 066 712 1113

### Travel Executives

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**Job Summary:** Travel Executives  
**Requirements:** Proven track record of sales ability and target achievement.  
**Duties:** Responsible for sales of current and new specialist products covering :  
Holidays, City Breaks, Sport packages, Golf tours, Cruise Liner packages, and  
Corporate travel  
**Salary/Benefits:** Competitive salary, Good Commission/Bonus structure, Product and  
Software Training  
**How to Apply:** Please apply to: [brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie). Solutions Recruitment,  
Quayside House 1-2 Princess Street, Tralee, Co Kerry. Tel: 066 712 9579

### Season Guides / Information Officers (Temporary Position)

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**Employer:** Office of Public Works (Derrynane House)  
**Location:** Caherdaniel  
**Job Summary:** Season Guides / Information Officers (Temporary Position)  
**Requirements:** Interested applicants should have  

- Heritage awareness
- Relevant work experience
- Good communication skills
- Good team working ability

**How to Apply:** Application form and more information can be found at:  
[www.opw.ie/en/recruitment/](http://www.opw.ie/en/recruitment/) (email address and PPS number required).  
**Closing Date:** 24<sup>th</sup> March 2017

### Car Valet

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**Location:** Tralee  
**Job Summary:** Car Valet for Tralee Motor Dealership  
**Hours:** Full time  
**How to Apply:** To apply please forward CV and cover letter to: PO Box 0960, Kerry's Eye  
Newspaper, Ashe Street, Tralee, Co Kerry



South Kerry Development Partnership  
Are Currently Recruiting for the  
**TÚS-Community Work Placement  
Initiative Participants.**

- Are you Unemployed and interested in working in Local Community Projects?
- Tús provides work opportunities for all unemployed people in South Kerry.
- If you are less than 25 years of age there will be a major financial incentive for participating.
- Class A social insurance paid.
- 12 month contract.

Come in and talk to us in South Kerry Development Partnership, West Main Street, Cahersiveen or phone 066 9472724. Joseph McCrohan Tus Manager & Concubhair Lyne Tus Supervisor





# SOUTH KERRY SKILLNET

## Retail Skills Course

The Retail skills course aims to provide unemployed participants with all the necessary basic skills to enter employment within the Retail sector. The course will also provide a work experience element which will equip learners with the practical skills and experience that will enable them to enter the workplace with confidence.

Participants will receive in-depth coaching and training throughout the course

**Location:** Killarney  
**Start date:** April 2017  
**Duration:** 20 days (3 days a week – Monday, Tuesday & Wednesday) and 5 days additional work experience



## Barista Skills Course



The Barista skills course aims to provide unemployed participants with the knowledge and skills to work as a Barista. You will develop skills to make various types of Coffees and tea that are regularly prepared for customers. You will also learn the full range of equipment so you can operate the equipment to operate the desired drink quality. The course will also provide a work experience element which will equip learners with the practical skills and experience that will enable them to enter the workplace with confidence.

Participants will receive in-depth coaching and training throughout the course

**Location:** Killarney  
**Start date:** April 2017  
**Duration:** 6 days (3 days a week – Monday, Tuesday & Wednesday) and 5 days additional work experience

Eligible Trainees include

- Persons under the age of 35 or
- Persons unemployed for more than 12 months or
- Persons with NFQ Level 5 or less or
- Persons formerly employed in the construction, manufacturing or retail sectors

**For more information or to book a place on the course please contact Christine or Aoife on 066-9762477 or [info@kerryskillnet.ie](mailto:info@kerryskillnet.ie)**







# SOUTH KERRY SKILLNET

## Job opportunities and information on developing a career in hairdressing

Meet and speak with some of the industry leaders such as Sean Taffee, Danny Russell and Maeve O Healy Harte, other speakers on the day include South Kerry Local Employment Services, Kerry Education and Training Board

*The aim of this "Foot in the Door" event is to raise awareness amongst job-seekers about job opportunities and developing careers within the hairdressing sector. The event will provide an overview and insider's view of hairdressing and an insight into particular careers/jobs and also allow an opportunity to make important contacts with industry leaders. This event will also provide trainees with information on future South Kerry Skillnet courses*

Speakers will talk about their own career path and how they developed within the industry and there will be a free Cutting, up styling and colour workshop from the masters so that the candidates will learn new skills for entry into the hairdressing industry.



*Date: Monday 10<sup>th</sup> April 2017*  
*Venue: The Brehon Hotel, Killarney*  
*Registration: 9.30am – 10am*  
*Event Time: 10am – 12.30pm*



Please register your interest with Aoife or Tracey on ☎: 066 9762477

E: [info@kerryskillnet.ie](mailto:info@kerryskillnet.ie)

W: [www.kerryskillnet.ie](http://www.kerryskillnet.ie)

### TÚS Participation Requirements

To be eligible to participate in the TÚS scheme you must meet the following criteria.

- Have been continuously unemployed for at least 12 months and "signing on" on a full-time basis;
- Have been receiving a jobseeker's payment (Jobseeker's Benefit or Jobseeker's Allowance) from the Department of Social Protection for at least 12 months;
- Be currently receiving Jobseeker's Allowance.

**Please contact your Local Employment Service Offices**

## Services from the Kerry South Jobs Club



- ✓ Develop job seeking skills and techniques such as preparing a CV and a cover letter.
- ✓ Prepare for interviews.
- ✓ Build relationships and rapport.
- ✓ Develop verbal communication skills as well as body language skills.
- ✓ Identify individual strengths and skills and match them to local work opportunities.
- ✓ Identify ways to improve job seeking decision-making capabilities.
- ✓ Explore and analyse local work opportunities.
- ✓ Develop a network of contacts, which can be of assistance in getting work.
  - **Please contact Mary or Paul for an appointment Tel: 064 663 7833**

## Community Employment Scheme Positions

### How to Apply

Please contact your Local Employment Service Offices (details below). Eligibility to participate on CE is generally linked to those who are 21 years or over for the Childcare, Health and Social Care sectors and 25 years of age or over for all other areas. Applicants must also be in receipt of an Irish social welfare payment for 1 year or more.

Job Title	Location	No. of positions	Job Ref. No.
Office Administrator/Receptionist (An Ríocht, Castleisland)	Castleisland	1	CES 2019318
Grounds Person (Kilgarvan Community Development Ltd)	Kilgarvan	3	CES 2005943
Cleaner (Kilgarvan Community Development Ltd)	Kilgarvan	1	CES 2005945
Childcare Assistant (Rainbows Crèche Glenbeigh)	Glenbeigh	1	
Cleaner/ Caretaker (Glenbeigh Community Centre)	Glenbeigh	1	

<i>Cleaner/ Caretaker (Glenbeigh Community Centre)</i>	<i>Glenbeigh</i>	<i>1</i>	
<i>General Operative</i>	<i>Glenbeigh</i>	<i>1</i>	
<i>Weekend Attendant (Killorglin Sports Complex)</i>	<i>Killorglin</i>	<i>1</i>	<i>CES 2032080</i>
<i>Cleaner (Killorglin Sports Complex)</i>	<i>Killorglin</i>	<i>2</i>	<i>CES 2032069</i>
<i>Receptionist (Killorglin Sports Complex)</i>	<i>Killorglin</i>	<i>1</i>	<i>CES 2032068</i>
<i>Assistant Youth Worker (KDYS Youth Centre)</i>	<i>Listowel</i>	<i>1</i>	<i>CES 2032189</i>

#### Local Employment Service - Cahersiveen

West Main Street,  
Cahersiveen.  
Co. Kerry

**Tel: 066 947 3068**

#### Local Employment Service - Killarney

37A High Street  
2<sup>nd</sup> Floor  
Killarney,  
Co. Kerry

**Tel: 064 663 6966**

#### Local Employment Service - Killorglin

Library Place,  
Killorglin  
Co. Kerry

**Tel: 066 976 1615**

#### Local Employment Service - Kenmare

21 Henry Street,  
1<sup>st</sup> Floor  
Kenmare,  
Co. Kerry

**Tel: 064 664 1930**

## Services from the Local Employment Services

### Job Seekers

Local Employment Services are providing you with free and confidential information, guidance and job-searching support as well as training & educational opportunities.

### Employers

Save time and costs associated with recruiting by using our free quality service.

## Volunteering Opportunities

### Volunteer to increase your chances of employment

On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment.

To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966 or [linda@volunteerkerry.ie](mailto:linda@volunteerkerry.ie) or visit our website [www.volunteerkerry.ie](http://www.volunteerkerry.ie)

**Please note that it is important to seek approval for volunteering by contacting your DSP Case Officer.**

## Services from the Killarney Library

**The Killarney Library offers free online courses in many areas, such as IT and for learning new languages.**

**Opening Hours:** Monday, Wednesday, Friday, Saturday: 10:00 a.m. - 5.00 p.m.  
Tuesday & Thursday: 10:00 a.m. - 8:00 p.m.

**Address:** Rock Road, Killarney, Co. Kerry  
**Librarians:** Eamon Browne, Kathleen Rice, Noreen Dennehy, Hazel Joy.  
**Phone:** (064) 663 2655  
**Fax:** (064) 663 2967  
**Email:** [killarney@kerrylibrary.ie](mailto:killarney@kerrylibrary.ie)

**The Jobs Sheet is published by the South Kerry Local Employment Services.**

