



Job Vacancies: 17th August 2015



Please take a copy of our latest issue Job Sheet, to get a fresh look at local jobs.

Do you need help with any of the following?

- * Job Searching
- * Curriculum Vitae (CV's)
- * Cover Letters
- * Career Guidance
- * Information Service
- * Education & Training
- * Job Club Training

Visit one of our local offices to get the help or advice that you need.



Head Office

West Main Street Cahersiveen Co Kerry 066 - 9473068

37 High Street (2nd Floor) Killarney Co Kerry 064–6636966

Library Place Killorglin Co Kerry 066–9762444

21 Henry Street (First Floor) Kenmare Co Kerry 064 - 6642444

Call in for a FREE, FRIENDLY & CONFIDENTIAL SERVICE







Job Vacancies: 17th August 2015

General Vacancies

Plumbing Counter Sales Person

Provided by: FRS Recruitment

Location: North Kerry DIY / Builder Provider **Additional:** Excellent prospects and conditions

Contact: Tel: 066 - 7143995 E-mail: kerry@frsrecruitment.com

School Bus Driver

Part/Full time: Part-time Location: Castle Island Area Contact: Tel: 066 - 714 1404

RGN Nurse

Part/Full time: Full-time and part-time positions available.

Location: Kilcara, Duagh, Co. Kerry

Provided by: Kilcara House Nursing Home

Contact: Tel: 068 - 45377 E-mail: Kilcara@gmail.com

Senior Hair Stylist

Part/Full time: Full-time and Part-time positions available.

Provided by: Hairworks

Additional: We are expanding our team.

Requirements: Minimum of 8 years experience.

Contact: Gemma on 087 - 0531117

Hair Stylist

Part/Full time: Part-time

Requirements: Fully qualified, minimum of 3 to 4 years of experience.

Provided by: Urban Angels

Additional: May lead to a full-time position.

Contact: Maria on 068 - 26811





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Staff Nurse

Part/Full time: Permanent Full-time. **Location:** St Joseph's Home, Killorglin.

Additional: Nurse required for a day and night duty.

Application: E-mail an application to Martina Felkel on mfelkelstjosephs@eircom.net or Sister Helena

on margaret.lyne@talk21.com

Carer

Part/Full time: Permanent Full-time. **Location:** St Joseph's Home, Killorglin.

Application: E-mail an application to Martina Felkel on mfelkelstjosephs@eircom.net or Sister Helena

on margaret.lyne@talk21.com

Truck Driver

Requirements: C License, CPC Certificate up-to-date, digital tachograph card, multi-drop experience,

experience operating an 18 tonne vehicle or larger, good level of English.

Provided by: Irish Health Foods ltd.

Application: Apply with C.V. and references to jobs@iihealthfoods.com

Hair Stylist

Requirements: Fully qualified.

Contact: 087 - 7549154

Carpet Fitter

Part/Full time: Full-time.

Requirements: Must have good work ethic, no experience required.

Location: Killarney carpet and furniture centre.

Application: E-mail C.V. to killarneyjobsclub@southkerryles.ie

Hairdresser

Part/Full time: Part-time, 2 to 3 days per week.

Requirements: Must be qualified. **Location:** Catherine's Hair Salon

Application: To apply call Catherine on the number below.

Contact: Tel: 087 - 7549154





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Field Sales Representative

Part/Full time: Commission based.

Additional: Commission based field sales representative is required for a well-known wholesale company for Kitchen Textiles, Catering and Hygiene products, Safety clothing. This is a position that truly offers unlimited earning potential because it is a commission only compensation with no earning caps whatsoever.

Requirements: The candidate must possess knowledge of local area Bars, Pubs, Restaurants, Hotels and B&Bs. Experience in sales filed will be preferred but not necessary. Meet and exceed sales targets. Maintain and grow customer base. Flexible and adaptable to the client's needs. Be proactive, self-motivated and enjoy the challenge of promoting products and concepts to a targeted, vibrant and ever changing sector of the market. Persons with self-conveyance will be preferred.

Location: The Mullagh, Summerhill Road, Kilcock, Co. Meath **Application:** E-mail C.V. to sales@jensal.ie or call 01 6292072

Leisure Attendants

Part/Full time: Part-time.

Qualifications:

A Reps Ireland recognised Fitness Instructor Qualification. Ireland Active recognised Qualifications as a Lifeguard, Swimming Instructor and in First Aid. An ability to teach a wide range of Aerobic classes, including Spinning and Step.

Requirements:

A successful candidate will be required to work rotating shifts, including weekends. Must have previous experience working in the Leisure Industry, in both Pool and Gym areas. Needs to have excellent organisational and communication skills. Ideally the candidate will be highly motivated and enthusiastic with good PR, team work and time management.

Location: Killarney Sports & Leisure Centre, Park, Killarney

Provided by: Killarney Sports & Leisure Centre

Applications: E-mail C.V. and Cover letter to Shauna Duffy, Pool Manager at shauna.duffy@killarneyleisure.com, closing date for applications at 24th August 2015.

Contact: Tel: 064 - 6636554 Web: www.coralleisure.ie





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Boiler Technician

Requirements:

- Senior Trades Qualification is essential.
- RGI Registered is essential.
- Experience in maintaining and servicing gas and oil boilers.
- Formal training / certification in, Gas-Oil burners, boilers (GID Qualifications), plumbing.
- 5 years post qualified experience with both domestic and commercial boilers.
- Previous experience working in a building service maintenance role.
- GID gas qualifications.
- Clean Driving License.

Location: Kerry/Cork **Provided by:** Bilfinger

Additional:

We require an Oil and Gas boiler / burner maintenance service technician with plumbing experience with the necessary GID RGI gas qualifications with a focus on commercial and industrial boilers. The suitable applicant will also need to be able to service the boiler house equipment such as heating pumps, Oil pumps, Pressure vessels, Calorifiers and their relevant controls. Small plumbing repairs will also form part of this position. To maintain all technical and non-technical equipment under Bilfinger Ireland Group control and ensure that all systems are functioning in an efficient, safe and effective manner across numerous sites. The boiler technician will be reporting to Mechanical & Electrical Manager. Closing date for applications is Friday 28th August 2015.

Contact: E-mail C.V. to recruit.irl@bilfinger.com

Office

Receptionist

Requirements: An ability to work in a busy environment with people in a warm, friendly and courteous manner. The right candidate would be outgoing, a good communicator and organised. Experience with computers and working with people is essential. Must be a well presented, professional and caring individual who will put the needs of our clients first. A positive team attitude is essential.

Location: Killarney

Provided by: Motivation Weight Management Killarney

Additional: Full training is provided on all aspects of the programme. **Contact:** E-mail C.V. and cover letter to john.whyte@motivation.ie





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Administrative / Book-Keeping Position

Requirements: Suitable candidates will need working knowledge of Microsoft office & sage packages.

Location: Thomas Bastible & Co., 158 Upper Main Street, Castleisland, Co.Kerry.

Provided by: Bastible Accountants

Additional: Apply with C.V. by post to the address above or by e-mail to the address below.

Contact: Tel: 066 7142249 E-mail: info@bastibleaccountants.ie

Accountant

Requirements: With 2 to 3 years general practice experience. The suitable candidate will be required to prepare and finalise Sole Trader, Company Accounts, Prepare and File Income Tax, Corporation Tax Returns and ROS System.

Location: Thomas Bastible & Co., 158 Upper Main Street, Castleisland, Co.Kerry.

Provided by: Bastible Accountants

Additional: Apply with C.V. by post to the address above or by e-mail to the address below.

Contact: Tel: 066 7142249 E-mail: info@bastibleaccountants.ie

Office Administrator

Requirements: Excellent knowledge of computer systems, demonstrate high attention to detail, ability to interact, communicate and negotiate effectively, commercially aware, fluency in English, multilingualism is a plus, previous administration experience a necessity.

Additional: Apply with C.V and Cover letter by post to PO Box 372, Tralee, Co.Kerry

Contact: E-mail: info@irelandwalkhikebike.ie

Accounts Assistant / Accounting Technician

Requirements: Strong computer skills, knowledge of VAT and PAYE an advantage. Confidentiality essential.

Location: Killarney

Additional: The position is hosted at a busy Killarney Accountancy Practice.

Application: Send written applications with C.V. to Box No. 3281, Killarney Advertiser, Unit 1 C, Park

Place, High Street, Killarney.





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Office Administrator - Accounts

Requirements: Knowledge of computerised accounting and payroll systems, typing skills and office

qualification beneficial, clear communication skills both written and oral.

Provided by: Irish Health Foods LTD.

Application: E-mail a C.V. with references to jobs@iihealthfoods.com

Financial Controller

Requirements: Strong analytical and budgeting skills, good business Acumen, strong management and leadership to facilitate company strategies. Previous experience is essential.

Additional: The Financial Controller will be managing the function for 2 hotels. The role involves management of our accounts office and a variety of financial tasks for both internal and external customers. There will also be a lot of cross functional work across the business with other teams. Primary duties include the production of weekly, monthly and annual figures, the management of company IT systems, leasing with external auditors and external government agencies, ensuring that appropriate systems, processes and checks are in place.

Provided by: Randles Hotels Killarney

Application: All applications to Tom Randles, Muckross Road, Killarney or E-mail

tom@randleshotels.com

Office, Reception and Marketing Administrator

Part/Full time: Full-time or Part-time. **Location:** Portmagee, Co.Kerry

Provided by: The Moorings, Portmagee

Requirements: Ability to work as part of a team, ability to work as part of a team, excellent communication skills, a good working knowledge of Microsoft Office products such as Word, Excel and Publisher. Knowledge of Wordpress would be an advantage. Sound knowledge and interest in social media services such as Facebook, Youtube, Instagram, Twitter and Pintrest. Excellent customer service skills are essential. Experience in marketing activities, contact database management, mail-shots, e-mail promotions, production of posters and flyers. Previous experience in administration of online booking systems such as Booking.com.

Continued overleaf...





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Additional: The job's responsibilities include, daily office administration, orders by e-mail, phone or online, reservations management of Guesthouse and Restaurant bookings, representing the establishment at customer's first point of contact on reception, ensuring that guests needs are understood and managed by employing reviews, surveys and customer feedback, management of online booking system (Booking.com). Marketing will involve in-house production of flyers and posters, online promotions through social media and website, mail-shots and e-mail promotions. Social media administration will involve managing Facebook, Youtube, Instagram, Twitter and Pintrest pages. Maintenance of the website will require management of amendments, events, calendar, and special offers.

Application: E-mail C.V to mooringsportmagee@gmail.com

Multiple Teaching Positions

Kerry Education & Training Board wishes to recruit committed, enthusiastic and talented educators to it's team of teachers and educational leaders. We provide a quality comprehensive education and training service in eight second level schools, Tralee Training Centre, four adult education centres and through a wide range of community-based adult and further education and training programmes.

Applications are invited for the following Fixed Term / Specific Purpose teaching post, under the aegis of Kerry Education & Training Board, which may arise in the school year 2015/2016 (all appointments are to Kerry ETB - centre of first assignment is indicated here for the assistance of applicants). All vacancies are subject to the directors of redeployment agreeing to the post being filled, following completion of the 2015 scheme. A panel may be formed from these competitions from which appointments may be made in 2015/2016.

Irish Language Teacher

Hours: 17

Location: Colaiste Gleann Li, Tralee

Maths Teacher

Hours: 22

Location: Castleisland Community College

Additional: To cover maternity leave from September to November. Experience of teaching Maths to

Leaving Cert would be an advantage.

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Job Vacancies: 17th August 2015

Physical Education

Hours: 12

Location: Kerry College of Further Education, Tralee

Additional: Experience of coaching and teacing in a PLC would be an advantage.

A qualification in Post Primary Teacher Education is a requirement. Candidates proposed for appointment with Kerry Education & Training Board must be registered in accordance with Section 31 of the Teaching Council Act, 2001.

Applicants are requested to submit confirmation of teaching council registration outlining subjects qualified to teach and proof of current registration with their applications form.

Contact: Please complete application form which can be downloaded from this website www.kerryetb.ie/opportunities and return by e-mail only to jobs@kerryetb.ie No C.V.'s, only official application form will be accepted.

Applications by e-mail only must be received no later than 1pm on Friday 21st August 2015. Please complete application form, including reference number, for the post(s) you are applying for.

Garda vetting of successful candidates will take place prior to offer of employment. Canvassing will automatically disqualify. Short-listing of applicants may take place. Kerry Education & Training Board is an equal opportunities employer.

Hotel/Catering

Receptionist

Part/Full time: Part-time.

Location: Ballyroe Heights Hotel, Tralee, Co. Kerry.

Additional: To cover maternity leave.

Contact: E-mail C.V. to maeve@ballyroe.com

Kitchen Porter

Part/Full time: Part-time.

Location: Ballyroe Heights Hotel, Tralee, Co. Kerry. **Contact:** E-mail C.V. to maeve@ballyroe.com





Job Vacancies: 17th August 2015

Spa Therapist

Part/Full time: Full-time and Part-time positions available.

Requirements: Must have previous experience working as a Spa Therapist.

Location: Muckross Park Hotel & Spa, Killarney.

Additional: Excellent package on offer.

Application: Submit applications in writing to the human resources manager, Muckross Park Hotel,

Muckross, Killarney or e-mail hr@muckrosspark.com.

Spa Receptionist

Part/Full time: Part-time.

Requirements: Previous experience working as a Spa Receptionist is a distinct advantage. Must have

excellent administration, interpersonal and customer care skills.

Location: Muckross Park Hotel & Spa, Killarney.

Application: Submit applications in writing to the human resources manager, Muckross Park Hotel,

Muckross, Killarney or e-mail hr@muckrosspark.com.

Deli / Shop Assistant

Part/Full time: Full-time permanent. **Requirements:** Experience essential.

Application: E-mail an application to jobskerry@gmail.com

Accommodation Assistants

Requirements: Experience is essential.

Location: The Europe, Hotel and Resort, Killarney

Application: Submit applications in writing to Ms. Hilary O'Mara, the human resources manager,

Killarney Hotels LTD., Killarney, Co. Kerry or e-mail hilary.omara@liebherr.com

Accommodation Supervisor

Requirements: Experience is essential.

Location: The Europe, Hotel and Resort, Killarney

Application: Submit applications in writing to Ms. Hilary O'Mara, the human resources manager,

Killarney Hotels LTD., Killarney, Co. Kerry or e-mail hilary.omara@liebherr.com





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Experienced Bar Personnel

Requirements: Experience is essential.

Location: The Europe, Hotel and Resort, Killarney

Application: Submit applications in writing to Ms. Hilary O'Mara, the human resources manager,

Killarney Hotels LTD., Killarney, Co. Kerry or e-mail hilary.omara@liebherr.com

Breakfast Chef

Requirements: Experience is essential.

Additional: Maternity cover.

Location: The Europe, Hotel and Resort, Killarney

Application: Submit applications in writing to Ms. Hilary O'Mara, the human resources manager,

Killarney Hotels LTD., Killarney, Co. Kerry or e-mail hilary.omara@liebherr.com

Deli / Assistant

Part/Full time: Full-time.

Location: Brown Sugar Cafe, Daly's Supervalu, Park Road, Killarney.

Requirements: Experience preferable, fluent English essential.

Application: Apply with C.V. to Derek in Brown Sugar.

Contact: Tel: 064 - 6638765

Bar & Waiting Staff

Part/Full time: Full-time permanent.

Requirements: Fluent English, minimum if 1-2 years experience in a similar role is essential.

Additional: Excellent conditions and competitive remuneration for suitable applicants.

Location: International Hotel, Killarney

Application: Send a written application to Anne Marie Collins, International Hotel, Kenmare Place,

Killarney or e-mail your application to annemarie@killarneyinternational.com

Contact: Tel: 064 - 663 1816 Web: www.killarneyinternational.com

Accommodation Assistants

Part/Full time: Full-time or part-time.

Requirements: Previous experience is essential.

Location: Torc Hotel Killarney

Application: E-mail C.V. to gm@torchotel.ie





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Housekeeping Assistant

Part/Full time: Full-time permanent.

Requirements: Fluent English, minimum if 1-2 years experience in a similar role is essential.

Additional: Excellent conditions and competitive remuneration for suitable applicants.

Location: International Hotel, Killarney

Application: Send a written application to Anne Marie Collins, International Hotel, Kenmare Place,

Killarney or e-mail your application to annemarie@killarneyinternational.com

Contact: Tel: 064 - 663 1816 Web: www.killarneyinternational.com

Head Chef

Part/Full time: Full-time.

Location: McSweeney Arms Hotel Killarney

Application: E-mail applications to Tony McSweeney on mcsweeneyarms@eircom.net

Breakfast Waiting Staff

Part/Full time: Full-time or part-time.

Requirements: Previous experience is essential.

Location: Torc Hotel Killarney

Application: E-mail C.V. to gm@torchotel.ie





Job Vacancies: 17th August 2015

Other

Counsellor

Part/Full time: Part-time (one day a week) for self-employed or employment option.

Requirements: Degree or post-graduate qualification in Counselling or Psychotherapy. At least 2 years

of experience and evidence of team work. Full accreditation with IACP,ICP or IABCP.

Location: South West Kerry Family Resource Centre, Cahersiveen, Co. Kerry

Additional: To provide child and adolescent, bereavement and family or relationship counselling. The Centre's main concern is to provide access to counselling and typically offers 6 to 12 subsidised sessions per client, this necessitates the counsellor has experience in appropriate counselling approaches particularly in cognitive-behavioural therapy.

Application: Apply in writing, before Friday 4th September 2015 to Nancy Holmes-Smith, Project Coordinator, South West Kerry Family Resource Centre, 18 Main Street, Cahersiveen, Co. Kerry

Contact: Tel: 066 9481000 Email: swkerryfrc@eircom.net

The following personnel are required in the Killarney area:

General Operatives— X 2. Experience in fitting, cutting and drilling

Welders – X 2. Experience in welding required

Guillotine / Press Brake Operator: Experienced.

Apply with CV and cover letter outlining your experience to date to the South Kerry Local Employment Service

2nd Floor, 37A High Street, Killarney, Co. Kerry

Email: killarneyjobsclub@southkerryles.ie





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AnRoinnCoimirceSóisialaí

Department of Social Protection



To apply for vacancies advertised with Employment Services, it is important that you contact your local employment office in the first instance, as application details may vary. Please note vacancies are current at time of going to press. For other jobs check www.welfare.ie or the touch screen computers in all Employment Services offices

REF: 962552 HEAD CHEF REF: 962538 CARE ASSISTANT REF: 962521 STAFF NURSE

The above vacancies are available in a nursing home in Kilcummin.

REF: 962492 COMMERCIAL VEHICLE SPRAY PAINTER

Rathmore. Experienced Spraypainter/Panelbeater required for full time position. Duties to include preparation and painting of coaches, tankers and trucks. The ideal candidate must have a minimum of 5 years experience.

REF: 962444 ACCOMMODATION ASSISTANT

Killarney. At least 2 years experience in a previous similar property required. Fluent English is necessary.

REF: 962438 STOCK CONTROLLER

REF: 962429 SALES PERSONNEL/INTERIOR

DESIGN

REF: 962425 SALES PERSON

The above vacancies are available in Killarney. The candidate should have experience working in a large, busy warehouse environment and experience in furniture would be an advantage but is not essential.

REF: 962381 HOTEL NIGHT PORTER

REF: 962380 BAR PERSON REF: 962379 HOUSEKEEPER

REF: 962378 WAITER/WAITRESS P/T

The above vacancies are available in a 4* property just outside Tralee town.

REF: 962381 HOTEL NIGHT PORTER

REF: 962380 BAR PERSON REF: 962379 HOUSEKEEPER

REF: 962378 WAITER/WAITRESS P/T

The above vacancies are available in a 4* property

just outside Tralee town.

REF: 962219 FITTER – METAL

FABRICATORS

REF: 962216 WELDER CLEANER

The above vacancies are available with Liebherr

Container Cranes Ltd., Killarney.

INTERNSHIPS

Ref: 962506 Architect/Architectural Technologist

– Kerry

Ref: 961850 Yard Assistant – Tralee

Ref: 961814 Buildings Unit Assistant – Tralee

Ref: 961727 Dive Resort Operative –

Castlegregory

Ref: 961507 Farm Manager – Lixnaw Ref: 961291 Medical Secretary – Tralee

Ref: 960636 Front Desk Co Ordinator - Kilflynn

Ref: 958755 Manager – Killorglin

COMMUNITY EMPLOYMENT

Ref: 962577 Receptionist - Tralee

Ref: 962575 Office Administrator – Tralee

Ref: 962572 Wages & Accounts Clerk - Tralee

Ref: 962443 Groundsperson – Kilgarvan Ref: 962354 Childcare Assistant – Tralee

Ref: 962253 Bus Assistant - Dingle

Ref: 958709 Childcare Assistant - Tralee

To find out more on any of the above vacancies or services

You can visit our website at: www.welfare.ie Or You can contact a Employment Service Office in: 14 Edward Street, Tralee (066) 7183332





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