



# South Kerry Local Employment Service



**Job Vacancies: 4th August 2015**

## General Vacancies

**Truck driver:** for Irish health foods, C-License required, CPC Certificate up-to-date, Digital Tachograph Card, Multi-drop experience, Experience operating an 18 tone vehicle or larger, good level of English required.

Apply by e-mailing your C.V. with references to [jobs@iihealthfoods.com](mailto:jobs@iihealthfoods.com)

**Dental Nurse:** full-time, to cover maternity leave, experience preferred, but not essential.

Apply by mail to Box No. 3277, Killarney Advertiser, Unit 1C, Park Place, High Street, Killarney.

**Beauty Therapist:** full-time Saturdays, may lead to more days/full-time, minimum 3-4 years experience. For more information please call tel: 087 - 0531519.

**Construction staff:** Electricians, Plumbers, Scaffolders, Carpenters, Shop-fitters, Plasterers, Slabbers, Steel fixers, all plant & MEWP operators, all professional construction staff and tradesmen required for Kerry.

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Apply with your C.V. by sending an E-mail to [cv@clsrecruitment.ie](mailto:cv@clsrecruitment.ie)

**Childcare assistant:** for Happy Day's Child-minding and after-school service, Annascaul.

Applicants should possess a warm, caring personality and an ability to form a good rapport with children and adults alike. Experience is essential.

Apply by e-mail to [gretabmccarthy@gmail.com](mailto:gretabmccarthy@gmail.com) or by phone to 087 - 981 0510.

**Coach driver:** for Dublin Coach company, drivers required for service work based in Killarney & Tralee. Are you outgoing and like to meet new people? Do you have a full D category driving license , up to date CPC modules and Driver CPC card and digital tachograph card. All applicants need to hold a full D category driving license, be team orientated, have a passion for learning, work well under pressure, be adaptable and flexible.

Apply with your C.V. by sending an e-mail to [info@dublincoach.ie](mailto:info@dublincoach.ie) or call 01 - 4659972.

**Support workers:** part-time permanent post. Applicants need to have a FETAC level 5 in health care or equivalent qualification.



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**Staff nurses:**

Killarney day service : part-time permanent position, 32.5 hours per week. Applicants require the following qualifications, registered nurse in intellectual disability.

Glebe lodge Castleisland: full-time temporary post, including night duty. Applicants require the following qualifications, RNID preferred, other nursing disciplines considered.

Relief Staff Nurses: are required in the following areas, Listowel, Tralee, Castleisland and Killarney.

The core activities for the above posts include planning and setting goals with the people we support as part of a team and assisting the people we support in meeting their personal, social recreational, academic, independent living, community integration, training and supported employment needs.

The above posts require the following:

That the applicants have the ability to effectively communicate and work with people with intellectual disabilities including autism. Experience in behaviour management desirable. Full clean driving license D1 preferred. For more information call Maura Crowley at 064 - 6632742 or e-mail [maura.crowley@kpfa.ie](mailto:maura.crowley@kpfa.ie)

For application forms please contact Mary at 064 - 6632742 or e-mail [info@kpfa.ie](mailto:info@kpfa.ie)

Completed application forms must be submitted to Chief Executive, Kerry Parents and Friends Association. Old Monastery Port RD., Killarney, Co.Kerry. Closing date for completed application forms is Friday, 28<sup>th</sup> August 2015.

**Shop assistant:** required for a busy town centre retail shop.

Apply by mail, send your C.V to P.O Box No. 3150, Kerry's Eye, 22 Ashe St, Tralee.

**Playschool Leader:** required for Blennerville area. Candidates require FETAC level 6/7, Garda vetting, minimum 3 years experience.

Apply by e-mail with two written references and Garda vetting to [blennerville.playschool@gmail.com](mailto:blennerville.playschool@gmail.com)

Closing date for applications Friday 14<sup>th</sup> August at 5PM.

**Sales person:** for busy mens retail store in Tralee.

Apply by mail to P.O Box No. 3155, Kerry's Eye Newspaper, Ashe Street, Tralee.



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**Assistant Lecturer - Chemistry and Grade III Clerical Officer** : needed at Tralee institute of technology. For more information call 066 - 7145613 or e-mail [humanresources@ittralee.ie](mailto:humanresources@ittralee.ie)  
All applications must be made online, at <http://www.ittralee.ie>, closing date for receipt of completed application forms is 12:00 noon on Wednesday 19<sup>th</sup> August 2015.

**Kerry Education and Training Board** wishes to recruit committed enthusiastic and talented educators to it's team of teachers and educational leaders. We provide a quality comprehensive education & training service in eight second level schools, Tralee Training Centre, four adult educations centres and through a wide range of community-based adult and further education and training programmes.

Applications are invited for the following fixed term tutor posts under the aegis of Kerry Education and Training Board, which may arise. All appointments are to Kerry ETB centre of first assignment is indicated here for assistance of applicants. Kenmare Adult Education Centre

**KAE 15.16.2 Art Tutor** 80 Hours  
Essential Criteria: Degree in Art.  
Experience of art, new medium, visual is an advantage.

**KAE 15.16.3 ICT Tutor** 80 Hours  
Essential Criteria: Degree in Computing/ICT.  
Experience in programming and working with adults is an advantage.

**KAE 15.16.4 Horticulture Tutor** 80 Hours  
Essential Criteria: Degree in Agriculture/Horticulture, experience in organic horticulture. Knowledge of Permaculture is an advantage.

**KAE 15.16.5 Psychology Tutor** 80 Hours  
Essential Criteria: Degree in Psychology / Counselling.  
Experience of working with adults is an advantage.

Please complete an application form which can be downloaded from [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) and return by e-mail only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie) No C.V.s only official application forms will be accepted. Applications by e-mail only must be received not later than 1pm on Tuesday 18<sup>th</sup> August 2015. Garda vetting of successful candidates will take place prior to offer of employment. Canvassing will automatically disqualify.



# South Kerry Local Employment Service



Job Vacancies: 4th August 2015

## Office

**Office administrator - accounts:** for Irish health foods, Knowledge of computerized accounting and payroll systems, typing skills and office qualification beneficial, clear communication skills both written and oral.

Apply by e-mailing your C.V. with references to [jobs@iihealthfoods.com](mailto:jobs@iihealthfoods.com)

**Sales assistant:** Kilkenny group, part-time. The Kilkenny shop, 3 New Street, Killarney.

Apply by e-mailing your C.V. to [lomahony@kilkennygroup.com](mailto:lomahony@kilkennygroup.com)

**Reception and Marketing Administrator :** for the Moorings Portmagee, full-time / part-time.

We are a busy Guesthouse, Bar and Restaurant in South Kerry, requiring a person to work in the office with responsibilities for Guesthouse reception, marketing and social media, website and online bookings system. Detailed responsibilities include, daily office administration, orders by e-mail, phone and online. Reservations management of Guesthouse and Restaurant bookings. Representing the establishment at customer's first point of contact on Reception. Customer service, ensuring that guest's needs are understood and managed by employing reviews, surveys and customer feedback. Management of the online booking system. Marketing, in-house promotions, production of flyers and posters, online promotions through social media and website, mailshots and e-mail promotions.

Candidate requirements include the ability to work as part of a team, excellent communication skills, a good working knowledge of Microsoft Office products such as Word, Excel and Publisher. Knowledge of Wordpress would be an advantage. Sound knowledge and interest in social media such as Facebook, Youtube, Instagram, Twitter, Pinterest. Excellent customer services skills. Experience in marketing activities, contact database management, mailshots, e-mail promotions, production of posters and flyers. Previous experience in administration of online booking systems e.g Booking.com

Apply by e-mail with your C.V. to [mooringsportmagee@gmail.com](mailto:mooringsportmagee@gmail.com)



# South Kerry Local Employment Service



**Job Vacancies: 4th August 2015**

## Hotel/Catering

**Chef/Cook:** for Mounthawk Secondary School Canteen, 32 week school year, leadership and experience essential.

Apply in writing with C.V. To Kevin Cotter, Cotter Catering, 92 Ard na Sidhe, Tralee or by e-mail to [kevinjcotter@gmail.com](mailto:kevinjcotter@gmail.com)

**Executive Head Chef :** The Executive Head Chef will be responsible for managing all aspects of the kitchen. Continually strive to provide food of excellent taste, quality and presentation, which will exceed guest's expectations. The position will involve training and hiring new staff, supervising all phases of food production and carry responsibility for food quality and service to encompass all food departments. Maintaining our high standards of food quality, maintaining inventory control of food supplies and negotiate pricing with suppliers, overseeing and managing the kitchen team and to drive sales with new products and ideas, hold regular team meetings, liaise with the General Manager with regards to new menus and overall sales.

Requirements: Must have a professional culinary education qualification with a minimum of 5 years at supervisory / assistant management level. Detailed knowledge of HACCP and Management in Food Hygiene, experience of working with quality standards.

Apply by e-mail with your C.V. to [hboyle@manorwesthotel.ie](mailto:hboyle@manorwesthotel.ie)

**Food & Beverage Assistant:** for The Brehon Hotel. Candidates should have previous experience in working in busy hotels with extensive food and beverage business, including bar, restaurant and banqueting. Minimum of 1 year experience required. Hours per week 24/39.

Apply by e-mail with your C.V. to [hr@thebrehon.com](mailto:hr@thebrehon.com)



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## Additional

The following personnel are required in the Killarney area:



**General Operatives**– X 2. Experience in fitting, cutting and drilling

**Welders** – X 2. Experience in welding required

**Guillotine / Press Brake Operator:** Experienced.

Apply with CV and cover letter outlining your experience to date to the  
South Kerry Local Employment Service  
2<sup>nd</sup> Floor, 37A High Street, Killarney, Co. Kerry  
Email: [killarneyjobsclub@southkerryes.ie](mailto:killarneyjobsclub@southkerryes.ie)