



South Kerry Local Employment Service



23rd March 2015

General Vacancies

Killarney Garden Centre: require the following 3 positions. Office Admin, (The existing office position requires a genuine, sales and customer orientated person who has a working knowledge of excel and word) Horticulturist (The successful applicant will need excellent plant knowledge and previous experience working with plants) and Trainee Horticulturist (the Applicant will need to be focused and willing to be trained to the highest level of plant care and maintenance). Email your CV to killarneygardencentre@gmail.com

Senior Graphic Design/Pre-Press Technician with five years of graphic design job experience required. You must be experienced in working with assorted digital files in various software applications in Mac environments. Candidate must have a proficient knowledge of Quark & In Design and Adobe Creative Suite, and assorted PC applications also helpful. Duties include pre-flighting customer supplied file, planning and ripping them to litho and digital devices, creating books and assorted documents using pre press skills. Salary to be determined by experience. Reply with CV to Manager Graphic Department, Killarney Printing Ltd, IDA industrial Estate, Tiernaboul, Killarney.

Baker/Confectioner: Full time qualified baker/confectioner required for night work, experience essential. Tralee Area. Reply Box No 1150 Kerry's Eye Office, Tralee

International transport company based in Tralee require a **Transport Planner**. Candidate must be highly motivated, be able to make on the spot decisions. Work under pressure and have experience in the transport industry. Apply with CV to catherine@onitrans.com

Farm Manager: required for Dairy, TB Mares, Foals etc in the Abbeyfeale area. Replies to: farmjob15@gmail.com

Beauty Therapist required Part-time to cover maternity leave. Apply in writing: CV and photo to Killarney Toning and Beauty Studio, In the Fair Hill Car Park, Killarney.



South Kerry Local Employment Service Office



Clerical Officer: Kerry General Hospital is seeking candidates for a clerical officer, temporary position (Fixed Term Contract). Panels will be formed from which existing and future temporary vacancies may be filled. Typing skills are mandatory. Application forms obtained from janice.mchugh@hse.ie Closing date 5pm on Tues March 31st 2015.

Hotel/Catering

The Lobster Bar and Restaurant, Waterville, Co Kerry have the following vacancies - **Kitchen Prep Position, Kitchen Assistants, Bar & Waiting Staff and a Duty Manager** to run the day to day business. To apply please contact Jerry O'Carroll at the Lobster Bar on 087 3461825

The Brook Lodge Hotel, Killarney requires a qualified and experienced **Waiter/Waitress** for breakfasts . Applications in writing to: Brook Lodge Hotel, Msgr O'Flahery Road, High Street, Killarney; or apply with CV to info@brooklodgekillarney.com Tel: 064 6631800

The Ross, Town Centre, Killarney is recruiting a **Chef De Partie**. Please apply with CV to ciara.treacy@theross.ie

Old Weir Lodge, Muckcross Road Killarney is recruiting Experienced **Accommodation Assistants and Dining Room Personnel** Tel: 064 6635593

Breakfast and Lunch Chef with experience required for McSweeney Arms Hotel. F/t position, Mon. - Fri. (39 hrs per wk). Contact McSweeney Arms Hotel, College St., or 064 6631211

Staff wanted at Stonechat Restaurant, Killarney. Call 087 6835421 or drop by with CV.

Live-in position for **Night Porter** in a busy Town Centre Guesthouse. Private Apartment. Immediate Start. Please forward CV's to Castle Lodge, Muckcross Road, Killarney



South Kerry Local Employment Service HealthCare/Childcare



Service Technician: Baywater Healthcare is an independent specialist provider of homecare respiratory services to patients with long term conditions, delivering a high-quality, cost-effective solution with a focus on customer service and patient care. We are now recruiting for a service technician to join our operations team covering the southwest of Ireland (Cork/Kerry area). Job Description: Installation/service of medical oxygen equipment, installation/service of ventilation equipment. Providing training and technical support to patients and their families. Provide after hours patient support on a roster basis. Email CV to healthie@baywater.ie by 26/03/15 quoting reference FO/001/IE.

Staff Nurse Bank Pool Contracts: Bon Secours Health System Ltd: Applications from suitably qualified persons are invited to apply for the fixed term part time positions. The ideal candidate will meet the following requirements at a minimum: Registered with Nursing and Midwifery Board of Ireland. Minimum 12 months post registration nursing in recent acute nursing care. Excellent communications and interpersonal skills and IT skills. Informal enquires to: Siobhan Dowling, Director of Nursing Tel: 066-7149800. Please forward covering letter and CV to Mrs. Lorna Leen, HR Dept, Bon Secours Hospital, Tralee, Co Kerry. Tel 066 7149800 or email lleen@bonsecours.ie. Closing date is 30th March 2015.

Nurses wanted: Full time and part time vacancies for Killeline Nursing Home Cork Road, Newcastle West, Co Limerick. These positions may interest nurses wishing to make a career change or retired nurses wishing to continue using their skills on a part time basis. Please forward Curriculum Vitae to Marie Leahy, Director of Nursing, Killeline Nursing Home or alternatively email into@killelinenursing.ie Closing date 28th March 2015.

Lystoll Lodge Nursing Home: Skehenerin, Listowel, require a staff nurse for 36 hours per week. Contact Mrs. McElligott on (087) 6349290 or email lystolllodge.christine@gmail.com

Education

Tralee IT are recruiting for UNESCO Chair: research, policy and development Co-ordinators. Applications must be made at www.ittralee.ie Tel. 0667145613. Email to



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humanresources@ittralee.ie Closing date 12 noon Wednesday 8th April 2015.

Kerry Education and Training Board: Electrical Apprenticeship Instructor post based in the Kerry ETB training Centre, Tralee. The post is a one year fixed term contract. See www.kerryetb.ie/opportunities for application forms etc. Completed forms to be returned by email only to jobs@kerryetb.ie. No CV's only official application forms will be accepted. Closing date 12 noon on Tuesday 31st March



Finding a job in Ireland

If you are moving to Ireland or considering re-locating here, finding a job is probably going to be one of your priorities. It is advisable to have employment and possibly some accommodation organised in advance of your journey but it is not a requirement. If you are planning to move country, it makes sense to do some research into the opportunities available here, the average rates of pay and taxation issues and to ensure there are no restrictions that would preclude you from working here. The Citizens Information website does not carry any information about job vacancies for any sector of the Irish economy. It does not accept CVs/resumes and cannot forward them to employers on your behalf. Recruitment agencies in Ireland offer a wide range of employment opportunities - from casual employment to specialised skills - see 'Where to apply' below. This document will provide you with information and advice about coming to work in Ireland and your rights when finding and securing a job as a foreign national employee in Ireland.

Qualifications The Quality and Qualifications Ireland is the Irish centre for the recognition of international qualifications, known as Qualifications Recognition. It has an International Qualifications Database. You need to know about how qualifications are recognised in Ireland and about the mutual recognition of professional qualifications. If you have a professional qualification, you should check with the Irish branch of your professional body as to whether your



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Qualifications are accepted for use in Ireland - see 'Professional and careers' below.

EEA nationals If you are an EEA or Swiss national coming to work in Ireland, you are entitled to be treated like any other applicant when you apply for work. You are free to apply for any job vacancy, including jobs in the public sector. These include jobs in the Irish army and the Irish police force (An Garda Síochána), but not the Irish diplomatic service. Note: the EEA (European Economic Area) comprises the European Union (EU) member states, Norway, Iceland and Liechtenstein.

European Employment Services (EURES) Citizens of the EU/EEA are free to live and work in other member states without restriction. To facilitate the free movement of workers between member states, the EURES network consisting of the public employment service and the European Commission in each country has been established. EURES aims to:

- Provide a European Job Placement Services for jobseekers
- Offer advice and guidance on how to look for a job in the EEA and the possibilities that exist for finding work in another country
- Provide a recruitment service to employers who wish to recruit in EEA member states
- Provide information on living and working conditions in EEA member states

Within each EU/EEA member state, specially trained placement officers (called EURES Advisers) provide free information and advice to workers and employers about all of the above issues. EEA jobseekers who wish to work in another member state will obtain information on jobs and information on living/working conditions in the EEA here. If you are looking for work, you can also post your CV on the EURES website where it can be accessed by thousands of employers throughout the EEA. This will help maximise your chances of securing employment.

Non-EEA nationals In general non-EEA nationals (apart from some exceptions) must have a employment permit to work in Ireland. From 12 October 2007 non-EEA nationals who are carrying out scientific research for approved research



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Organisations do not need an employment permit. The arrangements for employment permits include:

- Critical Skills Employment Permits which are available for all occupations with an annual salary above €60,000 and for a restricted range of occupations with an annual salary above €30,000
- General Employment Permits which are available mainly for occupations with salaries between €30,000 and €60,000 which are not eligible for a Critical

Skills Employment Permit. The General Employment Permit application must meet a labour market test showing that the position could not be filled from within the EEA. Your nearest Irish embassy or consulate will be able to advise on whether you require a travel visa before coming to Ireland.

Casual work These jobs are often advertised in shop windows, in shopping centres, through daily Irish newspapers and through employment agencies. While many of these jobs do not require any specific professional qualifications, it is advisable to bring evidence of any educational standards (such as secondary school certificates, diplomas, and degrees) you have attained with you to Ireland. It is also useful to bring an up-to-date résumé/CV in the English language with you as you may be requested to supply information on any experience or expertise you may have. If you are planning to come to Ireland and are seeking casual employment, you could register with a recruitment agency in advance of your journey. You should also keep an eye on advertisements for casual workers in shops/stores.

Professions and Careers Finding a career job in Ireland will involve a little more planning than looking for casual work. While a career job may take a little longer to secure, you are advised get organised and start applying for jobs before you travel. It is also useful to bear in mind that these jobs are generally paid at a higher level than other jobs that do not require any qualifications. Almost all professions in Ireland have associations or societies in Ireland that represent and often regulate their members. These associations will provide information on recognition of professional qualifications, employment opportunities and careers. Almost all of these organisations have their own websites (pdf), which you can search for online using any good search engine.



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Rules All employees in Ireland, irrespective of their nationality, experience, expertise or profession, are protected by the law in Ireland. These laws set down specific rules about minimum rates of pay, working hours, leave, health and safety, changing jobs and employment rights. For commercial reasons, it is not possible for the Citizens Information website to carry information about actual job vacancies, specific employment opportunities or information on careers in Ireland. **The Citizens Information website cannot accept résumés/CVs or provide information on specific career paths.**

Rates If you are applying for a job in Ireland through a recruitment agency, it's worth bearing in mind that it is very unusual that you are charged for these services.

How to apply When you apply for a job you need to have a curriculum vitae (CV) or resumé in English which is a summary or listing of your qualifications and work experience. You also should have original copies of your qualifications and official copies of them in English. If you are in Ireland and you need to have documents translated into English you can contact the embassy or consulate of your country for assistance. You can apply to have your qualification recognised in Ireland using the Qualifications Recognition-Ireland application form (pdf). If you are seeking employment in Ireland, the job advertisement or recruitment agency will advise you how to apply for the job. If you are a non-EEA national you can find out more information about General Employment Permits and Critical Skills Employment Permits on the website of the Department of Jobs, Enterprise and Innovation. If you need a visa you must apply online for an Irish visa.

Where to apply Contact information for recruitment agencies in Ireland is available in the telephone directory or through an online search. **Department of Jobs, Enterprise and Innovation**, Employment Permits Section, Davitt House, 65a Adelaide Road, Dublin 2, Ireland

Opening Hours: Helpline only: Monday to Friday 9:30am - 5pm **Tel:**+353 1 417 5333 **Locall:**1890 201 616 **Fax:**+353 1 631 3268
Email: employmentpermits@djei.ie



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